BY ORDER OF THE SECRETARY OF THE AIR FORCE

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OPERATIONAL REPORTING

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This instruction implements AFPD 10-2, Readiness. It establishes and describes the Air Force Operational Reporting System (AFOREPS). **PART 1** introduces the general concept of the AFOREPS and covers reporting policies and command reporting responsibilities. **PART 2** deals with Operational Status Reports. It explains the purpose and gives instructions for preparing and submitting these reports. **PART 3** covers Operational Support Monitoring Reports. It explains the purpose and gives instructions for preparing and submitting these reports. Send recommended changes, additions, deletions, or new reports and any conflict or duplication of other reports to HQ USAF/XOOOA, 1480 Air Force Pentagon, Washington, D.C. 20330-1480. Commands should supplement this Air Force Instruction (AFI) instead of repeating instructions in separate directives. Send HQ USAF/XOOOA one copy of directives (to include drafts) that support or implement the AFOREPS. Waiver authority for this instruction is HQ USAF/XOOOA. Ensure that all records created by this AFI are maintained and disposed of IAW AFMAN 37-139, "Records Disposition Schedule."

(AMC) AFI 10-206, 30 May 2003, is supplemented as follows: This supplement sets procedures for AMC OPREP-3 and SITREP reporting. This publication applies to the ANG when published in the ANG Master Catalogue, formerly known as ANGIND2. This publication applies to AFRC when published in AFRC Index 2 or when announced in the AFRC Publishing Bulletin. Prior to mobilization/activation, AMC-Gained AFRC/ANG units will address the HQ AMC Command Center on AMC-applicable record copy OPREP-3 reports. When conflicts exist between AFRC and AMC instructions, follow the AFRC procedures prior to mobilization. Following mobilization/activation, compliance with this supplement is mandatory. Unit Command Posts (CP) will ensure applicable OPREP-3 HOMELINE criteria (**Table 3.5. (Added)**) is fully incorporated into unit reporting guides. The Chief, Fixed C2 Operations Branch, (HQ AMC/A33C) has overall responsibility for administration of this supplement. Send comments and suggested improvements to this supplement to AMC/A33C, DSN: 312-779-3245, Email:

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SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

This instruction converts AFMAN 10-206 to AFI 10-206. The OPREP-3 Reports Matrix (**Table 3.3.**) has been streamlined from 14 categories to 8. Changes to the matrix include the deletion of the Network Degradation Report, Aircraft/Missile Production Compression Report, Contingency Fuels Operations Report, and all Manpower and Equipment Force Packaging (MEFPAK) System requirements. Additions to the matrix include reporting requirements for Non-AF Active Duty Death Reports and Bulk Petroleum Contingency Reports (REPOL). The Military Support to Civilian Authorities (MSCA) report has been repositioned from the OPREP-3 system to the Commander's Situation Report (SITREP) system. AFI 10-206 also clarifies the command reporting responsibilities for host installations operating with tenant units assigned to different MAJCOMs. Other Major changes include the following:

1. All Major Commands (MAJCOM) will be addressed on any "Class A Mishap" record copy report.
2. MAJCOM Commanders will report all higher headquarter directed Force Protection Condition (FPCON) changes and Information Operation Condition (INFOCON) changes not directed by Headquarters Air Force (HAF) to the Air Force Operations Center (AFOC).
3. Deleted the requirement for the Aircraft Crash Supplemental Information (**Figure 3.5.**) submission after aircraft crashes (its now part of the Aircraft/Aircrew Loss Report (LOSREP)).
4. Added AFOC and MAJCOM contact numbers and email addresses.
5. Maxwell AFB CP will be addressed on all OPREP-3 BEELINE/PINNACLE reports.
6. Updates the required information in the Aircrew/Aircraft Loss Report (LOSREP).
7. OPREP-3 correction reports will be via follow-up reports or correction OPREP-3 reports of the same type as the original in order to add to, delete from, replace, or cancel the previously transmitted OPREP-3 message. (CJCSM 6120.05)

(AMC) This document is substantially revised and must be completely reviewed.

(AMC) This revision incorporates all applicable AMC C2 Controller Information File (CIF)'s from 1998 thru 2003 and adds OPREP 3 reporting guidance for AMC and AMC-gained units, TACC Global Operation Center, and the AMC Command Center. This supplement lists a new OPREP-3 HOMELINE reporting matrix, SITREP format, and emphasizes the use of USMTF message formatting in the DMS environment.

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PART 1

GENERAL CONCEPTS, POLICIES, AND RESPONSIBILITIES

Chapter 1

INTRODUCTION TO AIR FORCE OPERATIONAL REPORTING SYSTEM (AFOREPS)

1.1. Concept of the AFOREPS. The set of reports that make up the AFOREPS provide HQ USAF and intermediate commands the information necessary for timely operational decisions. Major commands (MAJCOM) will integrate their reporting systems into AFOREPS, thereby allowing easy lateral and vertical transfer of information.

1.2. Reporting Instructions and Principles. The following instructions and principles apply to the AFOREPS:

1.2.1. AFOREPS reports draw information from numerous sources (e.g., personnel, materiel, equipment status, operations and logistics planning, situation monitoring, and intelligence) and give decision makers a concise picture of events. The main criterion for inclusion in the AFOREPS system is essential information for command and control of aerospace forces.

1.2.2. Commands with both an Air Force and a joint or combined reporting requirement (e.g., air component commands) will use the AFOREPS and address both chains.

1.2.3. Annually, MAJCOMs will review new requirements to determine operational necessity.

1.3. Command Reporting Responsibilities. To identify and streamline host-tenant responsibilities, host units will establish host-tenant agreements that meet the needs of both organizations. Commanders are responsible for timely and accurate reporting for all events/incidents that meet CJCS reporting criteria (PINNACLEs), CSAF reporting criteria (BEELINEs), and MAJCOM/CC reporting criteria (HOMELINEs) for all assigned or attached units, as well as units staging through their command. The agreement will establish procedures to ensure the installation commander is made aware of all events/incidents occurring on or affecting their installation. Agreements must adhere to the following stipulations at a minimum.

1.3.1. Ensure established procedures do not delay the submission of OPREP-3 reports.

1.3.2. Outline specific OPREP-3 responsibilities of host and tenant command posts/units, i.e., 1C3s functioning as a command post entity such as AMCCs, (including who will submit the reports), with emphasis on timely and accurate report submission.

1.3.3. **Installations Operating Under a Single MAJCOM:** If the installation has one or more tenant(s) but only one command post, the host unit will establish the agreement, and the command post will submit all OPREP-3 reports. The commander or authorized delegate operating the command post submitting the report will approve OPREP-3 reports prior to submission.

1.3.4. **Installations Operating with Multiple MAJCOMs:** Tenant commanders assigned to a different MAJCOM than the host unit, have the sole responsibility to report an event/incident affecting

their assets that meet OPREP-3 reporting criteria. The unit commander or authorized delegate submitting the report will have approval/release authority for all OPREP-3 reports affecting his/her assets.

1.3.4.1. If the host command post submits OPREP-3s for the tenant, the host unit will not interfere with, alter, or delay the tenant unit's report.

1.3.5. Ensure OPREP-3 reports have all required addresses, including the affected (host or tenant) MAJCOM command center, and affected units and MAJCOMs.

1.3.6. Provide copies of the agreement to the host and tenant MAJCOMs, IAW MAJCOM procedures. MAJCOMs will maintain a current copy of the agreement on file.

1.3.7. MAJCOMs, direct reporting units (DRUs), field operating agencies (FOAs), Air Force Reserve Command (AFRC), and Air National Guard Readiness Center (ANGRC) personnel will develop instructions to ensure timely and accurate OPREP-3 reporting.

1.3.7.1. Geographically Separated Units (GSUs) that do not fit under any of the above criteria will comply with parent MAJCOM guidance IAW this instruction.

1.3.8. Air component commanders of unified commands and/or JTFs will ensure compliance through their air component command centers and de-conflict with unified/JTF command directives.

1.4. Authority and References:

1.4.1. Authority. This instruction includes the requirements of the various documents of the Joint Reporting System. Air Force units will use AFI 10-206 as the primary source for reporting instructions. Later chapters identify reference materials for specific reports.

1.4.2. Emergency Status Codes (ESC). These codes serve as a guide for reporting under emergency and crisis conditions. Each chapter reflects the ESC required for each type report. AFI 33-324, The Information Collections and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Information Collections (formerly AFI 37-124) prescribes ESC.

1.4.2.1. Status Code "D" indicates: Immediately discontinue reporting data requirements during emergency conditions.

1.4.2.2. Status Code "C1" indicates: Continue reporting during emergency conditions, priority precedence. Submit data requirements assigned this category as prescribed or by any means to ensure arrival on the established due dates.

1.4.2.3. Status Code "C2" indicates: Continue reporting during emergency conditions, normal priority. Submit data requirements in this category as prescribed or by any means to ensure arrival on the established due dates.

1.4.2.4. Status Code "C3" indicates: Continue reporting during emergency conditions, delayed precedence. Submit data requirements as prescribed, but they may be delayed to allow the submission of higher precedence reports. Submit by non-electronic means, if possible.

1.4.3. **Chapter 5** of this instruction is exempt from report licensing as defined in AFI 33-324. The HQ USAF Report Control Symbol (RCS) follows the title of each type report.

Chapter 2

GENERAL REPORTING INSTRUCTIONS

2.1. Security Classification and Downgrading Instructions. AFI 31-401*, Information Security Program Management* provides security classification and downgrading instructions.

2.1.1. Classify reports indicating unit combat readiness status according to AFI 10-201, *Status of Resources and Training System (SORTS).*

2.1.2. Classify OPREP-3 reports containing:

2.1.2.1. Information on a combat loss or damage or discussing combat mission results a minimum of SECRET.

2.1.2.2. A complete inventory of nuclear weapons of one or more units a minimum of SECRET.

2.1.2.3. Information on the deployment of combat aircraft, units, or personnel according to the appropriate deployment plans.

2.1.2.4. Unit names and locations associated with a plan according to security instructions.

2.1.2.5. Event/incidents involving nuclear weapons.

2.1.2.6. Events/incidents of confirmed or suspected compromise of classified information.

2.1.2.7. Information of a unit's total mission impairment.

2.1.2.8. (Added-AMC) Communications/computer systems intrusion or malicious logic (virus, worm, etc.) events when the impact causes failure of network or command and control information system or significant operational impact to a critical mission due to effect of event.

2.1.3. (Added-AMC) Unclassified, Sensitive Information Guidance. Mark reports involving sensitive information as "For Official Use Only (FOUO)", protect the report from public distribution according to DoD Regulation (DODR) 5400.7/Air Force Supplement, DOD Freedom of Information Act (FOIA). Handle, store, and transmit FOUO information IAW above regulation.

2.2. Transmitting Reports During Combat or Combat Related Operations . When combat or combat-related operational requirements make speed of delivery paramount, military commanders may modify transmission of classified information as necessary to meet local conditions. (When so doing, commanders will cite in the message "CJCSM 3150.03A, Enclosure A, paragraph 4a," as the authority.)

2.3. Flagword JOPREP JIFFY . The flagword JOPREP JIFFY identifies electrically transmitted command post-to-command post messages and operational reports, and notifies communications centers to route a message directly to the command and control facility. The flagword does not indicate a precedence for transmission within communications channels.

2.4. Operating in a Degraded Communications Environment . HQ USAF and MAJCOMs may suspend the submission of selected reports. MAJCOMs will advise HQ USAF immediately of any suspended AFOREPS reports.

2.5. Report Formats. Prepare record copy reports using the specific formats and content information available in AFPAM 10-709 V1CD (formerly AFP 102-2, volume I), and as supplemented by this instruction. When AFPAM 10-709 V1CD, does not contain a specific format for the record copy report, use the General Administration (GENADMIN) format with the report's name as the SUBJECT.

2.5.1. (Added-AMC) Report formats for operational reports are contained in the current USMTF User Formats CD (also known as AFPAM 10-709 V1CD), US Message Text Formatting, and are applicable to all AMC C2 agencies. AMC C2 facilities are required to install the Common Operating Environment (COE) Message Processor program from the CD. This program allows the use of the Joint Message Processor (JMP). The JMP program allows the use of message templates. The templates can be saved locally to expedite transmission of messages.

2.6. Correction of Reports. A message originator must use a Follow-up or Correction OPREP-3 of the same type as the original in order to add to, delete from, replace, or cancel the previously transmitted OPREP-3 message.

2.7. (Added-AMC) Electronic Storage. Transmitted OPREP-3 reports may be stored in electronic format on DMS capable computers, removable media, or on a network drive. Separate the reports into folders bearing the month in which the report was transmitted. Retain the reports for 1-year with each successive month from the current year replacing the previous year, reference AFMAN 37-139, *Records Disposition Schedule*, Table 10-10, Command and Control Section, Rule 6.

PART 2

OPERATIONAL STATUS REPORTS

Chapter 3

EVENT/INCIDENT REPORT (OPREP-3)(RCS: HAF-XOO(AR)7118)

3.1. Subject and Purpose. OPREP-3 reports use command post channels to immediately notify commanders of any event or incident, which may attract international, national, US Air Force, or significant news media interest. Submit the applicable OPREP-3 regardless of whether or not the event is being reported through other channels. OPREP-3 reports do not replace the requirement for more detailed reports such as the Aircrew/Aircraft Loss Report (LOSREP), the Commander's Situation Report (SITREP), and accident or incident investigation reports. Submitting an OPREP-3 report neither changes, nor substitutes for any report required by other directives.

3.2. Reference Materials. Chairman of the Joint Chiefs of Staff Manual (CJCSM) 3150.03A.

3.3. Report Categories. OPREP-3 reports categorize events or incidents according to their nature. Flagwords associated with each category aid prompt transmission, processing, and distribution of the reports by alerting people to their importance. The following flagword reports make up the OPREP-3 system.

3.3.1. **PINNACLE (OPREP-3P).** Used to report information to the SECDEF, National Military Command Center (NMCC), all combatant commanders, and appropriate commanders on any incident or event of national level interest which does not require notification using other OPREP-3 reports. This report is not restricted to operational information and covers a wide range of occurrences with actual or potential international repercussions or which could seriously change current operations. Consider an event or incident reportable if it:

3.3.1.1. Generates a higher level of military action.

3.3.1.2. Causes a national reaction.

3.3.1.3. Affects international relationships.

3.3.1.4. Causes immediate widespread coverage in news media.

3.3.1.5. Is clearly against national interest.

3.3.1.6. Affects current national policy.

3.3.2. **PINNACLE NUCFLASH (OPREP-3PNF).** Used to report situations that create a risk of outbreak of nuclear war. This report has the highest precedence in the OPREP-3 reporting structure. Report any of the following:

3.3.2.1. Accidental, unauthorized, or unexplained nuclear detonation or possible detonation.

3.3.2.2. Accidental or unauthorized launch of a nuclear-armed or nuclear-capable missile in the direction of or having the capability to reach another nuclear-capable country.

3.3.2.3. Unauthorized flight of or deviation from an approved flight plan by a nuclear armed or nuclear-capable aircraft with the capability to penetrate the airspace of another nuclear-capable country.

3.3.2.4. Detection of unidentified objects by a missile warning system or interference (experienced by such a system or related communications) that appears threatening and could create a risk of nuclear war.

3.3.3. **PINNACLE FRONT BURNER (OPREP-3PFB).** Used to report any attack, harassment, or hostile act against US forces.

3.3.4. **PINNACLE BROKEN ARROW (OPREP-3PBA).** Used to report an accidental event involving US nuclear weapons that result in any of the following, but does not create the risk of nuclear war:

3.3.4.1. Nuclear detonation.

3.3.4.2. Non-nuclear detonation or burning of a nuclear weapon.

3.3.4.3. Radioactive contamination.

3.3.4.4. Jettisoning of a nuclear weapon.

3.3.4.5. Public hazard, actual or implied.

3.3.5. **PINNACLE EMPTY QUIVER (OPREP-3PEQ).** Used to report the seizure, theft, or loss of a nuclear weapon.

3.3.6. **PINNACLE EMERGENCY DISABLEMENT (OPREP-3PED).** Used to report operations involving the command disablement or nonviolent disablement of a nuclear weapon.

3.3.7. **PINNACLE EMERGENCY EVACUATION (OPREP-3PEV).** Used to report operations involving the emergency evacuation of nuclear weapons.

3.3.8. **PINNACLE COMMAND ASSESSMENT (OPREP-3PCA).** Used to report combat command assessment of a developing or potential crisis situation.

3.3.9. **PINNACLE LERTCON STATUS OF ACTION (OPREP-3PLSOA).** Used to immediately notify the NMCC of Combatant Commander's actions relative to the alert condition of their forces.

3.3.10. **BENT SPEAR (OPREP-3BS).** Used to report incidents involving nuclear weapons that are of significant interest but are not categorized as PINNACLE NUCFLASH or PINNACLE BROKEN ARROW to the appropriate Service headquarters.

3.3.11. **FADED GIANT (OPREP-3FG).** Used to report nuclear reactor or radiological accidents or incidents to the appropriate Service headquarters.

3.3.12. **BEELINE (OPREP-3B).** Used to report any event/incident that requires Air Force-level interest, but not requiring PINNACLE OPREP-3 reports. Although the report normally remains within US Air Force channels, commanders may add other addressees, as appropriate to avoid duplicate reporting. HQ USAF may make BEELINE information available to agencies outside the Air Force (e.g., NMCC, State Department) based on the situation.

3.3.13. **HOMELINE (OPREP-3H).** Used to report incidents or events, which do not meet Air Force-level criteria, but are of interest to the MAJCOM. Although these reports are not addressed to HQ Air Force, they are part of the AFOREPS program and will use the same basic format. MAJCOMs

determine specific reporting requirements and procedures for the HOMELINE report. ANG units report HOMELINE-level information to ANG Operations Center, unless federalized or mobilized.

3.3.13.1. (Added-AMC) HOMELINE Specific Reporting Instructions. Objective measures for determining whether an event or incident is reportable to HQ AMC is provided in **Table 3.5. (Added)**, *AMC OPREP-3 HOMELINE REPORTING MATRIX*. Commanders should not restrict reporting only to these categories because the categories are not all inclusive. Any event or incident, which is significant (but does not meet PINNACLE/BEELINE requirements) and in the judgment of the commander warrants HQ AMC interest, must be up-channeled as an OPREP-3 HOMELINE.

3.3.13.2. (Added-AMC) The OPREP-3 HOMELINE record copy reports will be sent via normal reporting channels using IMMEDIATE precedence.

3.3.14. **OPREP-3 CRESCENT EDGE (OPREP-3CE).** Used to immediately notify program managers at the Joint Staff, Air Force, or MAJCOM level of significant activities involving Special Access Programs (SAPs) operating under the auspices of AFI 16-701. Affected unit command posts will submit voice reports through normal command post channels. The flagwords HOMELINE, BEELINE, and PINNACLE are used to reference the level of the program manager to be contacted. If the program manager is at the Air Force level the AFOC will notify the program manager. MAJCOMs will establish procedures for contacting program managers at and below the MAJCOM level.

3.3.14.1. The CRESCENT EDGE Report allows units operating SAPs to use the operational reporting channel to advise their program managers of events or incidents that meet OPREP-3 reporting criteria. The CRESCENT EDGE Report is the single reporting channel for all SAP units reporting incidents to higher headquarters. Crescent Edge Reports will be forwarded through command post channels to MAJCOM Command Centers, the AFOC, or the NMCC as required depending on the program manager level. Refer to **Figure 3.1.** to view a sample voice report.

3.3.14.2. The unit with the SAP, not the command post, initiates CRESCENT EDGE reports. The initiating unit will notify the command post that they have a CRESCENT EDGE report to be submitted. No program names or incident details will be included, and command post personnel will not press for details. The command post will assign a report number and send the report up the chain to the appropriate level. After report submission, no other action is required by the command post.

3.3.14.3. Only the following information will be included in the report:

3.3.14.3.1. The time the unit initiated the report.

3.3.14.3.2. The name, phone number, and office symbol of the person at the unit initiating the report.

3.3.14.3.3. The name, phone number, and office symbol of the program manager at the appropriate higher headquarters.

3.3.14.4. A CRESCENT EDGE Report will be submitted when an event/incident involving a SAP has been determined, by an authorized individual from the SAP unit, that higher-level awareness is warranted.

3.3.14.4.1. It is the reporting unit's responsibility, not the command post's or wing commander's, to determine the level the report will be submitted, and to provide all the information to be reported IAW paragraph **3.3.14.3.** above.

3.3.14.4.2. The parent MAJCOM, the AFOC, or the NMCC (as deemed applicable) are the only addressees permitted on record copy CRESCENT EDGE reports. If report goes to the AFOC or NMCC, MAJCOM and the AFOC will be addressed.

3.3.14.4.3. The CRESCENT EDGE voice and record copy reports will be sent via normal reporting channels using FLASH or IMMEDIATE precedence. This report is unclassified; however, record copy reports will be transmitted Encrypt for Transmission Only (EFTO).

3.3.15. **EXERCISE WHITE PINNACLE--OPREP-3 WHITE PINNACLE (OPREP-3WP).** OPREP-3WP is an unclassified exercise flagword used in exercise messages that contain simulated, time-critical information from operating forces to the NMCC. This exercise is used to measure the timeliness of the OPREP-3 PINNACLE report. Command Center Operations Division (CCOD), Operations, Training, and Exercise (OT&E) Branch, J-33, will recommend to unified commands via message the number of exercises to be conducted within the assigned period. Unified commands will designate the units to receive the exercise message and will select specific exercise start times. Detailed guidance is governed by CJCSM 3150.03A (Joint Reporting Structure Event and Incident Reports). This exercise is used by the NMCC and combatant commanders to exercise the timeliness of OPREP-3 PINNACLE reports. Only unified commands, units subordinate to unified commands, and the NMCC participate in this exercise.

3.4. Command Responsibilities . Due to the time sensitivity of OPREP-3 information, report each event/incident as promptly and accurately as possible. If there is doubt, report it. Units at all levels will develop procedures to quickly obtain and report the key elements of an OPREP-3 report. Since installations normally host units assigned to different MAJCOMs, notification and coordination procedures between units must be agreed upon, and the host, tenant, and applicable MAJCOMs have a MOA on file (IAW para **1.3.**). Commanders should ensure all agencies under their command receive OPREP-3 training at least quarterly.

3.4.1. Command posts will thoroughly brief commanders on all reporting criteria and procedures outlined in this instruction. Prior to the command post submission, the commander or designated alternate will review all OPREP-3s in a timely manner. The command post is responsible for providing commanders the necessary information to facilitate an informed decision and timely OPREP-3 voice and record-copy submissions IAW this instruction (para. **3.5.1.** and **3.5.2.**) and CJCSM 3150.03A (Enclosure A, para 3).

3.4.2. (Added-AMC) **AMC Responsibilities**

3.4.2.1. (Added-AMC) AMC Unit Commanders Responsibilities. Operational reporting is the primary vehicle used by commanders at all levels to alert senior leaders of a *potential* or *actual* problem occurring at their location or close proximity which may have grave or embarrassing results for AMC, United States Government and its allies. Therefore, reporting integrity is an absolute necessity. Additionally, commanders will implement a local base instruction (i.e., Wing supplement), which will complement this supplement and require all units on their station to immediately provide information on events/incidents to the CP. The installation commander or his/her delegate is the releasing authority for OPREPS.

3.4.2.2. (Added-AMC) Host CP Responsibilities. AMC host CPs will establish Memorandum of Agreements (MOAs) or Memorandum of Understandings (MOUs) with each tenant agency on their base. The guidelines for establishing MOAs/MOUs are found in AFI 25-201, *Support Agreements Procedures*. MOAs will be filed with the CP Operating Instructions (OI). Host CPs will comply with all OPREP-3 reporting criteria and requirements when events/incidents (unusual or otherwise) occur within the boundary of the base or close proximity of the base. For units that have numerous tenant units an installation OI is recommended to explain the responsibilities of the Host CP and the Tenant unit/s.

3.4.2.3. (Added-AMC) Tenant/AMCC Responsibilities. IAW the guidelines in AFI 25-201, tenant/AMCC units will establish MOAs or MOUs with their host CPs. These MOAs/MOUs will ensure AMC-unique operational reporting requirements, written reporting procedures, and channels of communication between the tenant/AMCC and host are identified. The MOAs/MOUs will allow the tenant/AMCC (if capable) to HOMELINE report. Host CP will transmit all BEELINE/PINACLE reports; tenant/AMCC will provide all AMC Minimum Essential Addressees to the host CP.

3.4.2.4. (Added-AMC) Tanker Airlift Control Element (TALCE). When an event/incident (unusual or otherwise) occurs to an AMC or AMC-gained asset at a location where a TALCE is deployed, the TALCE will submit the OPREP-3 report directly to the AMC Command Center. The TALCE unit will comply with OPREP-3 reporting criteria and all requirements. The home unit of the aircrew and/or aircraft, and the Area of Responsibility (AOR) Commander for that location will be a courtesy-copy (Cc) addressee on the report. If, for some extraordinary reason, the deployed TALCE unit is unable to send the hard copy OPREP-3 report, then the AMC Command Center will accomplish the report after receiving the voice report. This is on a case-by-case basis.

3.4.3. (Added-AMC) TACC responsibilities. When an event/incident occurs to an AMC or AMC-gained asset at a location with no local command and control (C2) agency (i.e., other MAJCOM C2 agency, AMCC, or TALCE) that can submit the OPREP-3 report, crews will notify the Tanker Airlift Control Center (TACC) at 1-800-AIR MOBL (1-800-247-6625).

3.4.3.1. (Added-AMC) When the TACC Global Operations Center controller receives a call from AMC aircrews that are reporting an event/incident from a location without any type of C2 agency, the TACC controller will conference in the AMC Command Center. The TACC controllers will monitor the conference for applicable mission information. The AMC Command Center controller will gather data. If the situation is determined to be OPREP-3 reportable, the AMC Command Center controller will determine the level of report. If the event/incident meets the criteria for a HOMELINE report, the AMC Command Center will summarize the situation in an e-mail titled, "AMC Significant Event" and release it to the required agencies at HQ AMC and the aircrew/aircraft's home unit. If the report level is BEELINE or PINNACLE the AMC Command Center will submit a BEELINE or PINNACLE. If information is classified, the aircrew will contact the AMC Command Center via secure means. If unable to report securely, report without giving classified details.

3.4.4. (Added-AMC) AMC Command Center (TACC/XOCXE) Responsibilities.

3.4.4.1. (Added-AMC) Dedicate special emphasis on quality control of reports submitted by subordinate units.

3.4.4.2. (Added-AMC) Conduct AMC Significant Event/BEELINE/PINNACLE OPREP-3 reporting as specified in paragraph 1.5.5.1.

3.4.4.3. (Added-AMC) Ensure accurate and prompt up-channel reporting of all required reports to AFOC and NMCC.

3.4.4.4. (Added-AMC) Will not alter or enhance information extracted from received OPREP for inclusion within an E-mail format destined for AMC senior leadership.

3.4.4.5. (Added-AMC) Facilitate as the initial point of contact for AMC-gained units when they are mobilized/activated for OPREP-3 reporting. Additionally, the AMC Command Center will conference in the applicable ARC Command Center of the unit making the report.

3.4.4.6. (Added-AMC) Post the AMC "Commander's Summary" to the AMC/A33C website using instructions provided by A33C. The "Commander's Summary" is updated as required and is a 24 hr snapshot starting at 0500Z of AMC OPREP-3 reporting.

3.4.5. (Added-AMC) HQ AMC/A33C, Fixed C2 Operations Branch Responsibilities.

3.4.5.1. (Added-AMC) Establish AMC reporting policies, procedures, and guidelines. Ensure AMC units, AMC-gained AFRC/ANG units, and the AMC Command Center comply with all requirements.

3.4.5.2. (Added-AMC) Evaluate current and future OPREP requirements.

3.4.5.3. (Added-AMC) Function as the single office of responsibility for developing and maintaining the AMC supplement to AFI 10-206, *Operational Reporting*.

3.4.5.4. (Added-AMC) Function as a liaison between AMC-gained and AMC subordinate units, MAJCOMs, the AMC Command Center, and AFOC to ensure accurate and timely reporting of incidents affecting AMC assets.

3.4.5.5. (Added-AMC) Receive, and evaluate OPREP reports from units. Resolve problem areas concerning operational reporting.

3.4.6. (Added-AMC) OPREP Procedures for AMC assets away from local AMC C2 Agencies. AMC/A33C and AMC/A37VV has coordinated policy to inform AMC C2 agencies of procedures and to direct aircrews to inform the TACC of all operational events/incidents that occur when away from home station. Additionally, the AMC Command Center will ensure operational reporting of all AMC assets away from home station and that are not near another AMC C2 agency. Upon notification by the crewmember/aircraft commander report all AMC Aircrew/Aircraft event/incidents (Unusual or Otherwise) in the following manner:

3.4.6.1. (Added-AMC) AMC C2 agencies will ensure the appropriate OPREP-3 report for AMC assets transiting their station are submitted and addressed the to aircrew's home station, aircrafts home station, 18AF, and the AMC Command Center.

3.4.6.2. (Added-AMC) The AMC Command Center will submit an AMC Significant Event e-mail (content similar to a HOMELINE) for AMC assets that transits a station/base with a Non-AMC C2 agency, if required. The e-mail will be sent to the agencies IAW the Minimum Essential Addressee list (MEA), reference **Table 3.6. (Added)** If a BEELINE or PINACLE report is required, the AMC Command Center will contact the NON-AMC C2 agency's Air Force com-

ponent command center and request the report be addressed to the aircrew's home station, aircraft's home station, 18AF, and the AMC Command Center.

3.4.6.3. (Added-AMC) The AMC Command Center will submit an AMC Significant Event e-mail (content similar to a HOMELINE) for AMC assets that have changed operational control priority (CHOP'ED), if required. For a BEELINE or PINNACLE reportable event/incident pertaining to an AMC asset, the AMC Command Center will contact the NON-AMC C2 agency's Air Force component command center and request the report be addressed to the aircrew's home station, aircraft's home station, 18AF, and the AMC Command Center.

3.4.6.4. (Added-AMC) ANG and AFR units that are not gained by AMC will continue to follow current guidelines for local operational reports.

3.4.6.5. (Added-AMC) AMC C2 agencies assigned to an Air Expeditionary Force/Wing will submit OPREPs IAW this document. At a minimum, a voice notification will be made to the AMC Command Center.

3.4.6.6. (Added-AMC) If events/incidents involve AMC-gained AFRC/ANG aircrews, aircrafts, or assets, then the AMC Command Center controller will include the applicable MAJCOM Command Center for that asset as an action addressee on all voice and hardcopy OPREP-3 reports. If the situation is determined to be HOMELINE reportable then courtesy-copy (Cc) the applicable Command Center on the E-mail.

3.4.6.7. (Added-AMC) AMC C2 controllers may receive information or encounter situations that are unusual or do not seem to fit the requirements of AFI 10-206 or the AMC supplement. When this happens, controllers may contact the AMC Command Center for OPREP-3 consultation. AMC-gained C2 agencies, contact your applicable Command Center for consultation.

3.5. Report Submission. The closest command post to the location where an event/incident has occurred having knowledge of that event/incident will submit the OPREP-3 reports. When necessary, the AFOC may request, through the MAJCOM, that a unit report an event/incident because that unit is located closest to where the event/incident occurred.

3.5.1. Voice Reports: Air Force units will submit voice reports to the appropriate MAJCOM command center via telephone conference. IAW CJCSM 3150.03A, OPREP-3 voice reports will be submitted as soon as possible after an event or incident has occurred using FLASH or IMMEDIATE precedence. The goal is to initiate initial voice reports within 15 minutes of an event or incident. Due to the extremely time sensitive nature of the PINNACLE NUCFLASH report, transmit these voice reports within 5 minutes of the incident.

3.5.1.1. Normal conferencing procedures for BEELINE and Service-level reports (Bent Spear and Faded Giant) will be unit-to-MAJCOM-to-AFOC. Procedures for PINNACLE reports will be unit-to-MAJCOM-to-AFOC-to-NMCC. Because the audible quality of some conferencing systems is degraded with each added conferee, for PINNACLE reports the AFOC will conference in the NMCC. MAJCOMs or lower echelons may add additional conferees to conferences as appropriate. Regardless, ensure the AFOC is the last conferee added to the conference. When reporting on any asset assigned to a MAJCOM other than that of the reporting unit, ensure the MAJCOM command center owning the asset is included in the voice conference and addressed on the record copy report. MAJCOM command centers will screen HOMELINE reports for possible BEELINE

criteria. The AFOC will screen BEELINE reports for possible PINNACLE criteria. When in doubt, consult the appropriate MAJCOM or the AFOC through the MAJCOM.

3.5.1.2. Units submitting the OPREP-3 PINNACLE or BEELINE voice report will provide the MAJCOM and the AFOC the rule number and subject of the event/incident being reported. Providing the AFOC with the rule number allows preliminary checklist steps to be accomplished prior to the unit beginning its voice report. After completion of voice reports, the AFOC will give the current time in Zulu as the reference time for record-copy BEELINE reports and their initials. For PINNACLE reports, the AFOC will remind units of CJCSM 3150.03A reporting criteria (see para. **3.5.2.** below).

3.5.1.3. If MAJCOM or NAF command centers are unable to establish a teleconference or the unit is reporting a classified report and individual phone calls must be made in lieu of a teleconference, the unit will call the AFOC first. The AFOC will attempt to patch the appropriate MAJCOM command center(s) and the NMCC (if applicable) into the conference.

3.5.1.4. For PINNACLE and BEELINE Reports: **Do not delay the initial voice report** by preparing the record copy report prior to voicing the report.

3.5.1.5. For nuclear related reports (PINNACLEs), intermediate command centers will be conferenced if time permits and only if it does not cause a delay in immediately voicing these reports to the NMCC. For direct contact to the NMCC, use DSN 223-8196 for the Senior Operations Officer (SOO (primary)) or DSN 227-6340 for the EA Cell (secondary).

3.5.2. Record-copy Reports: IAW CJCSM 3150.03A, the goal is to submit initial record copy PINNACLE reports within 1 hour of the incident. IAW this instruction, submit all record copy BEELINE reports within 1 hour after the associated voice report. Intermediate levels of command will immediately pass the report to subordinate or lateral commands that need the information.

3.5.2.1. The AFOC may request certain questions to be answered prior to submission of the final report. Information requested by the AFOC that is unknown during the initial voice report will be provided (when the information becomes available) in either, the INITIAL record copy report, the FOLUP voice/hard copy report, or the FINAL voice/hard copy report.

3.5.3. Do not include the following statements: “The commander has deemed the following reportable” and “Further reporting through xxx channels” in OPREP-3 BEELINE or PINNACLE reports. When a unit submits a report, it is known that the unit commander or delegated alternate has reviewed the report. When an event/incident is reported as an INITIAL or FOLUP, more information from the command post is expected. When FINAL OPREP-3 reports are submitted, it is understood that other agencies (safety, security forces, OSI, etc.) may not be relieved from further reporting through their respective chain of command.

3.5.3.1. The first statement in the text of INITIAL record copy reports will state the time the command post was notified of the event/incident, and the time the commander or designated alternate approved the voice report for command post submission. Example: “The command post was notified at 27/1829Z Jul 02, and the commander approved the voice report at 27/1918Z Jul 02.” Do not include this information in the voice report.

3.5.4. Units will ensure all record copy OPREP-3 reports on Class “A” Mishaps are addressed to all MAJCOM command centers to include ANG Operations Center and AFRC Command Center using the MEA Listing (**Table 3.4.**). Additionally, address appropriate MAJCOM command centers to

include ANG and AFRC when personnel and/or assets (active, guard or reserve, mobilized or non-mobilized) assigned to those organizations are affected. If units have problems transmitting over AUTODIN/DMS, use regular NIPRNET/SIPRNET e-mail addresses (**Table 3.2.**) to forward reports.

3.5.5. Intermediate levels of command and or the unit originating the report will immediately pass the report to subordinate or lateral commands whose units or assets are affected by the event/incident.

3.5.6. Rapid reporting is imperative. Do not delay an INITIAL report to obtain additional information. Use FOLUP reports to provide additional information when it becomes available.

3.5.6.1. INITIAL reports must be timely and concise, and contain as much information as immediately available within established time parameters. Record copy reports must thoroughly answer the following questions: who, what, when, where, why, and how. Continue reporting until these questions are answered.

3.5.7. Transmit OPREP-3 reports by the fastest means available consistent with security constraints: usually by non-secure voice transmission, followed by a confirming record transmission. Transmit reports containing classified or special intelligence information with the proper security precautions. Include the flagword JOPREP JIFFY after the classification on all OPREP-3 reports.

3.5.7.1. If units are unable to use AUTODIN and/or DMS to meet record copy timing criteria, forward the record copy to the AFOC's NIPRNET address (**Table 3.1.**). If electronic transmission capabilities are not available, faxing the record copy report to the AFOC can be used to meet timing criteria, however electronic transmission is preferred. If the report is sent using NIPRNET or faxed to the AFOC, the originating unit is still responsible for ensuring all required MEAs are in receipt of the record copy. For OPREP-3 PINNACLEs, the AFOC will ensure the NMCC is in receipt.

3.5.8. The initial record copy report will contain any updated information gathered after the initial voice report without exceeding the time criteria established in paragraph **3.5.2.**

3.5.9. The OPREP-3 PINNACLE NUCFLASH takes precedence over all other OPREP-3 reports.

3.5.10. Any actual OPREP-3 report takes precedence over all peacetime exercise communications.

3.5.11. Submission of OPREP-3 reports will not be effected by the imposition of MINIMIZE.

3.5.12. Use the ESC "C1" designator - Continue reporting, priority.

3.6. Report Format and Contents: AFPAM 10-709 V1CD gives specific format information for OPREP-3 reporting.

3.6.1. The narrative section of each report must clearly convey the details of the incident. Use **Figure 3.2.** to assist in gathering and reporting all minimum required events/incident details.

3.6.2. (Added-AMC) Include the aircraft type, tail number, owning unit, aircrew unit and squadron, type mission, and mission number in all reports that involve AMC aircraft.

3.6.3. (Added-AMC) All "FLARE or CHAFF" voice notifications will be made via secure means. Hardcopy reports will be classified SECRET. Declassification is derived from"AN-AAR-47 Missile Warning Set Classification Guide" and declassify on "X4". AMC/A32 requires the following information to be provided in the hardcopy report:

A. Location (latitude and longitude) of the area of release (classified by location).

B. Aircraft heading, altitude, and speed at the time of incident (unclassified).

C. Description of any potential malfunction within the aircraft (unclassified).

D. System dispense mode (AUTO OR MANUAL) (unclassified).

E. Number of flares dispensed (unclassified).

F. Pertinent weather conditions at the time of release (unclassified).

G. Reaction from local command/government (unclassified).

H. Direction, limitation, or reactions of air traffic control (ATC) personnel (unclassified).

I. Anything the aircrew (i.e., specific measure, anything the aircrew (i.e., specific measures, etc.) had to do in order to overcome the threat (classified).

3.6.4. (Added-AMC) BEELINE/HOMELINE Voice Template. AMC units are to use the voice template provided in **Table 3.8. (Added)** for BEELINE and HOMELINE voice reports. For PINNACLE voice reports, use the voice templates provided on the USMTF User Formats CD.

3.6.5. (Added-AMC) DMS Subject Line. Units will format the subject line for both the NIPRNET and SIPRNET Outlook e-mail portion of the report in this manner.

3.6.5.1. (Added-AMC) Report type:

3.6.5.1.1. (Added-AMC) Specify if HOMELINE, BEELINE, or PINNACLE as applicable.

3.6.5.2. (Added-AMC) Report Number:

3.6.5.2.1. (Added-AMC) Provide appropriate report number

3.6.5.3. (Added-AMC) OPREP Subject/Category:

3.6.5.3.1. (Added-AMC) Subject of OPREP-3 (reference event/incident category from AFI 10-206, **Table 3.3.**, Objective Event/Incident Reporting Criteria or AMCI 10-206 **Table 3.5. (Added)**, AMC OPREP-3 HOMELINE Reporting Matrix)

3.6.5.4. (Added-AMC) Reporting Unit:

3.6.5.4.1. (Added-AMC) Provide unit designator, base name, and state (include country for overseas locations)

3.6.5.5. (Added-AMC) Subject Classification:

3.6.5.5.1. (Added-AMC) Include "(U)" at the end (every effort should be made to ensure the subject line is unclassified).

EXAMPLE: **HOMELINE, 008, DROPPED OBJECT, 375AW/CP SCOTT AFB IL (U)**

3.7. Report Numbering . Number OPREP-3 reports consecutively for each calendar year by type, (i.e. PINNACLE, BEELINE) beginning with 001. Subsequent reports for the same incident will add sequential letters to the basic report number (e.g., 002A, 002B). After the number 999, revert to 001 for the next report. Report numbers are designed for the individual unit to track the total number of OPREP-3 reports submitted per year.

3.8. Exercise Reports. Number exercise OPREP-3 reports independently of real-world OPREP-3 reports. Begin exercise reports with 001 at the start of each exercise. Indicate exercise name in the EXER set of each report.

3.9. Follow-up Reports. FOLUP reports are essential to keep commanders informed of developing situations and to provide additional details as they are learned.

3.9.1. Record copy FOLUP or FINAL reports may contain information previously provided in one or more voice reports. Continue reporting as long as the situation merits. When the immediacy of the OPREP-3 system subsides, commanders may use SITREP reporting to provide continuous information. Include a reference to applicable voice and record copy reports in each additional record report.

3.9.2. FOLUP and FINAL reports will be voiced in the same manner as INITIAL voice reports, and a record copy report will be submitted.

3.9.3. (Added-AMC) If additional information about the event/incident is received and does not complete/close the event/incident, a FOLUP report is required submitted. Consequentially, if the information completes/closes the event/incident submit a FINAL report to complete the event/incident reporting.

3.9.4. (Added-AMC) If report is upgraded to a higher level ensure the final report is at the higher level. Reference all reports on that event/incident.

3.10. Use of Personnel Identification. Do not include the name, social security number (SSN), or address of individuals in OPREP-3 reports. Rather, provide broad categories (e.g., active duty, reserve, airman, noncommissioned officer (NCO), officer, or dependent). If a report recipient requires names or SSN, request it as an addendum separate from OPREP-3s. Exceptions: OPREP-3CE (the name and phone number of both POCs are required), and for aircraft accidents, the name, title, and phone number of safety board presidents.

3.11. Upgrading Reports. Units will upgrade OPREP-3 reports if FOLUP information to an event/incident meets the criteria of a higher-level report (e.g., HOMELINE to BEELINE). Units will report INITIAL and any FOLUP information as a new report, either a BEELINE or a PINNACLE, including the references from earlier reports. In the upgraded INITIAL report, provide all known facts even if previously reported to the lower level organization. The organization at the higher level (AFOC/NMCC) has no background on event/incidents previously reported. Upgrade reports will require both a voice and record copy. Send all FOLUP reports to the appropriate addressees.

3.12. AFOC Contact Information. **Table 3.1.** provides secure and non-secure DSN numbers, commercial numbers, and NIPRNET addresses for the AFOC.

Table 3.1. AFOC Contact Information.

VOICE	**Primary:**	**Alternate:**	**Commercial:**
Nonsecure	DSN 227-6103	DSN 225-2270	(703) 697-6103
STE/STU	DSN 223-1929	DSN 225-7220	(703) 693-1929
Red Switch	DSN 228-2302	DSN 228-2303	N/A
E-MAIL	**Primary:**	**Secondary:**	**Secondary:**
NIPRNET	**mailto:afwatch@pentagon.af.mil**	**mailto:EA1@pentagon.af.mil**	**mailto:EA2@pentagon.af.mil**
SIPRNET	**mailto:afwatch@af.pentagon.smil.mil**	**mailto:EA1@af.pentagon.smil.mil**	**mailto:EA2@af.pentagon.smil.mil**
FAX	**Primary:**	**Secondary:**	**Commercial:**
Unclassified	DSN 225-9673	N/A	(703) 695-9673
Classified	DSN 223-1929	N/A	(703) 693-1929

Table 3.1. (AMC) AFOC Contact Information.

Voice and Data Contacts		
	NMCC	**AMC**
DSN Voice: Primary	851-3840	779-0360
Secondary	725-3530	576-1706
Tertiary	228-6340	N/A
RED SWITCH	80-228-2600	80-631-6602/6603
STU III DSN Comm	227-4800 (703) 697-4800	576-1823 (voice) (618) 744-1892 (data)
UNCLAS FAX	227-9028	576-1823
COMMERCIAL NBR	(703) 697-6340	(618) 229-0360 (618) 256-1706

3.13. MAJCOM Contact Information. **Table 3.2.** provides secure and non-secure non-DMS e-mail addresses for the AF MAJCOMs.

Table 3.2. MAJCOM Contact Information.

MAJCOM	NIPRNET E-mail	SIPRNET E-mail
ACC	mailto: acccmdctr@langley.af.mil	mailto: acc.ccs.sc@langley.af.smil.mil
AETC	mailto: 12ftw.cp@randolph.af.mil	mailto: 12ftw.cp@randolph.af.smil.mil
AFMC	mailto:hqafmc.command.center@wpafb.af.mil	mailto:hqafmc.cmd.ctr@wrightpatterson.af.smil.mil
AFRC	mailto:afrc.command.center@afrc.af.mil	mailto: afrc.docc@afrc.robins.af.smil.mil
AFSOC	mailto: afsoc.doc@hurlburt.af.mil	mailto: afsoc.doc@hurlburt.af.smil.mil
AFSPC	mailto: v3afspc.cmdctr@peterson.af.mil	mailto:afspc.commandcenter@afspc.af.smil.mil
AMC	mailto: emergency.actions@scott.af.mil	mailto: xocxe.eacell@amc.af.smil.mil
ANG	mailto: angxocv3@ang.af.mil	mailto: angxocv3@mdandr.ang.af.smil.mil
PACAF	mailto: 502aos.aopo2@hickam.af.mil	mailto:502aos.aopo@dms.hickam.af.smil.mil
USAFE	mailto:usafe.commandcenter@ramstein.af.mil	mailto:usafe.commandcenter@ramstein.af.smil.mil

3.14. The OPREP-3 Reports Matrix. The OPREP-3 Reports Matrix (**Table 3.2.**) is a quick reference guide to assist users in determining the type of report to submit. The matrix provides broad guidance and is not all-inclusive. Judgement on the part of local command posts and commanders is essential to proper reporting. Base the level of the report on whether or not the event or incident will attract national level interest (PINNACLE) or will only be of interest to HQ USAF (BEELINE) or a MAJCOM (HOMELINE). Refer to **Figure 3.1.** through **Figure 3.5.** for additional guidance on minimum OPREP-3 report content.

3.14.1. (Added-AMC) AMC C2 units will address all BEELINE/PINNACLE reports with AMC Minimum Essential Address (MEA) number one (1), as a minimum. Refer to **Table 3.5. (Added)** and **Table 3.6. (Added)** for additional guidance on minimum OPREP-3 HOMELINE report content. Combining two (2) or more rules into one report is allowable. Ensure the MEA for each rule number is included in the Initial, Follow-up, and Final reports. Also, ensure follow-up and final reporting lists all applicable rule numbers.

Table 3.3. Objective Event/Incident Reporting Criteria.

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
1	**AEROSPACE EVENTS (Including Unmanned Aerial Vehicles)**				
1A	Aircraft Mishap	Any AF aircraft mishap involving civilian casualties or damage to civilian property.	PINNACLE	Refer to AFI 91-204, Safety Investigation and Reports.	1, 2, 3, 5, 8, 9, 12, 15, 16, 17, 28, 32, 55
1B	Aircraft Mishap Class A or B	**Class A:** a. Aircraft Destroyed * b. Damage of $1,000,000 or more, regardless of aircraft location (hanger, flying, etc.). c. Mishap resulting in an AF fatality regardless of location (hanger, flying, etc.). **Class B:** Damage of $200,000, but less than $1,000,000, regardless of aircraft location (hanger, flying, etc.).	BEELINE	Refer to AFI 91-204, Safety Investigation and Reports. Complete the LOSREP, and forward to MAJCOM & the AFOC NLT 3 hrs after incident.	1, 5, 8, 9, 11, 12, 15, 16, 28, 32, 55 Info: ***2 and All MAJCOM Command Centers (17, 28, 46, 47, 48, 49, 50, 51, 52, 53) ON ALL CLASS "A" MISHAPS***
1C	Aircraft Evacuation	Aircraft evacuated to one or more refuge bases for reasons other than weather or natural disasters.	BEELINE	Submit initial report upon decision to evacuate (include reason); submit updates at each evacuation stage; submit a final report when all aircraft have returned to home station.	1, 9, 15, 16, 55 Info: 17

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
1D	Aircraft Evacuation	a. Aircraft evacuated due to hurricane/typhoon/flood conditions. b. Aircraft evacuated due to any natural disaster.	BEELINE	Report aircraft evacuated, hangered, tied down, and in maintenance. Submit initial report upon decision to evacuate; submit updates at each stage of evacuation. Submit final report when all aircraft have returned to home station	1, 3, 16, 55 Info: 17, 26, 27
1E	Aircraft Stand-Down/ Grounding	Local stand down, command/ fleet-directed grounding, or restriction from flying affecting active inventory aircraft.	BEELINE		1, 17, 28, 32, 55
1F	Aircraft Hijacking	The forcible, unauthorized seizure of any Air Force aircraft or commercial aircraft on a military mission or installation.	PINNACLE	If aircraft is nuclear-armed use rule 5S.	1, 2, 5, 9, 11, 15, 55
1G	Aircraft Midair Collision or Near Miss	Any intentional/unintentional contact or near contact involving military and civilian aircraft.	PINNACLE		1, 2, 3, 5, 4, 6, 8, 12, 28, 32, 55
1H	Aircraft Midair Collision or Near Miss	Any intentional/unintentional contact or near contact involving only military aircraft.	BEELINE		1, 4, 5, 6, 8, 12, 28, 32, 55
1I	Missing Aircraft	Any Air Force aircraft reported missing. (ACFT has not been located following an extended communications search).	BEELINE	AFI 13-202	1, 5, 9, 15, 16, 55 Info: 28
1J	Reconnaissance Incident, Aerospace	Incidents involving airborne or orbital reconnaissance activities.	PINNACLE		1, 2, 20, 21, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
1K	Missile Mishap	Any ground or air-launched conventional missile mishap involving Air Force resources or personnel, or occurring while under Air Force control or jurisdiction.	PINNACLE		1, 2, 12, 16, 32, 55
1L	Cargo Jettisoning / Dropped Object / Off-DZ Airdrop	a. Objects jettisoned/dropped from Air Force aircraft if casualties, property damage, or adverse publicity is likely. b. Any airdrop controlled by the Air Force that results in death, serious injury, property damage, or is likely to receive media attention.	BEELINE	Comply with AFI 91-204.	1, 5, 29, 30, 32, 55
1M	New Weapon System	Any event/incident involving a new weapon system if the system is either controversial or receiving significant congressional interest.	PINNACLE	Comply with AFI 91-204.	1, 2, 8, 11, 12, 15, 16, 28, 32, 34 – 42, 55 Info: 17
1N	Aircraft Interest of Safety	Applies to any single engine AF aircraft that experiences engine flameout or loss of power to sustain flight.	BEELINE		1, 55 Info: 17
1O	Search and Rescue	USAF search and rescue operations conducted in foreign countries, or if the event may attract National media interest.	PINNACLE		1, 2, 3, 5, 16, 55
1P	Search and Rescue	USAF search and rescue operations conducted within the US, but media attention is anticipated.	BEELINE		1, 3, 5, 16, 55
1Q	Satellite, Command and Control Failure	Satellite Ground Station Anomaly - AFSCN or dedicated control net that has a major impact to the satellite command control net for more than 48 hours.	BEELINE		1, 20, 39, 55
1R	Satellite, Degradation	Degradation of any satellite bus or payload, and any of the satellite's missions are degraded or are expected to be affected beyond 48 hours.	BEELINE		1, 20, 39, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
1S	Space Vehicle, Satellite Radioactive Incident	Spacecraft or satellite incidents involving international agencies or presenting human danger.	PINNACLE		1, 2, 5, 20, 30, 39, 55
1T	Satellite, Anomaly	Failure of satellite bus or payload, or loss of control, if any of the satellite's missions are affected.	BEELINE		1, 20, 39, 55
1U	Satellite, Electro-magnetic Interference	Reports of unauthorized attempts to command, jam, or interfere with a satellite.	BEELINE		1, 20, 39, 55
1V	Space Launch Mishap	Any mishap, failure, or destruction happening to a missile during an ICBM test launch or to a space launch booster or satellite during a space launch. Unexpected launch parameters (azimuth, altitude, or orbit). Mishaps causing launch facility damage, which may delay a subsequent launch, or cause a degraded launch capability for six months or more.	PINNACLE		1, 2, 20, 30, 39, 55
2	**GROUND EVENTS/INCIDENTS**				
2A	Special Access Program Incidents	Incidents involving unit Special Access Programs (SAPs) that require Program Manager notification at the Joint Staff level.	PINNACLE CRESCENT EDGE	Ref Para 3.3.12. and AFI 16-701, Special Access Programs	1, 2, 55
2B	Special Access Program Incidents	Incidents involving unit Special Access Programs (SAPs) that require Program Manager notification at the Air Force level.	BEELINE CRESCENT EDGE	Ref Para 3.3.12. and AFI 16-701, Special Access Programs	1, 55
2C	Death of a VIP	a. The death of any active duty flag officer or the CMSAF; Wing Commander (active duty only); code 5 or higher VIP (see remarks). b. The death of a celebrity occurring on an Air Force installation.	PINNACLE	Refer to DOD Flight Information Publication - General Planning for a complete list of VIP codes.	1, 2, 5, 11, 16, 32, 55
2D	Death of a VIP	The death of any retired flag officer or retired CMSAF.	BEELINE		1, 5, 11, 16, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
2E	Death, Active Duty AF	a. Death of any active duty personnel to include AF Reserve personnel on active duty. b. Death of ANG personnel, whether on active duty or serving as a Traditional Guardsman.	BEELINE	Include information in Figure 3.5.	1, 5, 16, 32, 55
2F	Death, Active Duty (Non-AF)	Death of any active duty military member other than AF on or near an AF installation.	BEELINE	Include all available information	1,2, 55, Combatant Command (if known)
2G	Injury, VIP	a. A hospitalizing injury of any flag officer or CMSAF (active, ANG, reserve, or retired), Wing Commander (active only), code 5 or higher VIP. b. Any injury of a celebrity occurring on an Air Force installation.	BEELINE	Refer to DOD Flight Information Publication - General Planning for a complete list of VIP codes.	1, 5, 16, 55
2H	Disease	A medical situation involving a marked increase of a disease among AF personnel or any disease incident of potential significance, which may prevent mission accomplishment.	PINNACLE		1, 2, 3, 5, 9, 15, 16, 55
2I	Ground Mishap Class A Class B	**Class A:** Mishap resulting in a fatality or damage in excess of $1,000,000 **Class B:** Permanent or partial disability, hospitalization of three or more personnel, or damage of $200,000 or more, but less than $1,000,000.	BEELINE	Also refer to AFI 91-204, Safety Investigation and Reports - Engine damage that occurs while engine is not attached to acft.	1, 5, 11, 12, 16, 32, 55
2J	Property Damage	a. $50,000 or more damage to Air Force property. b. Fires causing five or more disabling injuries or impairs the operational readiness of a unit.	BEELINE	Refer to AFI 91-204	1, 5, 11, 29, 30, 32, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
2K	Fuel Spill	Any spillage of fuel under Air Force control, if the incident is likely to have adverse environmental consequences or elicit media coverage.	BEELINE		1, 30, 32, 55
2L	Explosion	Any ammunition or explosive mishap that causes casualties or serious property damage.	BEELINE	Refer to AFI 91-204	1, 5, 9, 11, 12, 15, 16, 29, 30, 32, 55
2M	Weapons Discharge	Deliberate or accidental discharge of a military small arms weapon which results in injury or death.	BEELINE	Refer to AFI 31-207	1, 5, 9, 11, 15, 16, 55
3	**CRIMINAL ACTIVITY**				
3A	Criminal Activity	Serious accidents, crimes, or incidents involving US military/civilians that may impact on international relations or create high-level military or political interest.	PINNACLE		1, 2, 5, 9, 11, 15, 16, 33, 55
3B	Criminal Activity (Foreign or Domestic Jurisdiction)	Serious crimes/incidents that may involve exercise of domestic or foreign jurisdiction over AF personnel or dependents or that may result in extensive news media or congressional interest.	PINNACLE		1, 2, 5, 9, 11, 15, 16, 33, 55
3C	Criminal Activity (News Media Interest)	Crimes/incidents that may result in news media interest or could be prejudicial or embarrassing to the AF.	BEELINE		1, 5, 9, 11, 15, 16, 55
3D	Criminal Activity Affecting Operations	Any criminal activity affecting the operational capability of a unit.	BEELINE		1, 9, 11, 15, 55
3E	Theft of Dangerous Materials	The theft of dangerous materials (missile propellants, poisonous chemicals, munitions, toxic corrosive materials, explosives, etc.) or an environmental pollutant.	PINNACLE	Comply with AFI 91-204.	1, 2, 9, 11, 15, 16, 33, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
3F	Prisoner Incidents	Any incident involving the escape, death, or alleged maltreatment of an inmate at any USAF confinement facility under the control of the USAF Corrections System.	BEELINE		1, 5, 9, 11, 15, 16, 55
3G	Drugs	Report serious incidents of drug abuse (use, sale, illegal transfer, etc.) involving military members or dependents involving: A. Arrest of a group (10 or more) involved in the sale or transfer of drugs. B. Seizure of drugs by civil or military agents, either on or off base, with an estimated street value in excess of $10,000. C. Hospitalization or death of an active duty member because of drug involvement; or if a senior military officer (O-5 or above), DAF civilian (GS-14 or above), or an AF Academy cadet is involved in the sale, transfer, or use of drugs.	BEELINE		1, 5, 9, 11, 15, 16, 55
4	**HOSTILE ACTIONS OR EVENTS**				
4A	Bomb Threat	a. Device is actually detected or explodes. b. If the threat causes a serious degradation of the mission capability.	BEELINE	AFI 31-210, The Air Force Anti-Terrorism Program	1,3, 5, 9, 11, 15, 16, 55
4B	Covered Wagon	Any confirmed hostile activity directed at or against Protection Level 1, 2, or 3 resources.	PINNACLE	AFI 31-101, Vol. 1, The Air Force Physical Security Program	1, 2, 5, 9, 11, 15, 16, 33, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
4C	Hostile Action	Any occurrence having the potential of rapidly moving into a contingency or general war situation, such as armed attack, harassment, or hostile acts against U.S. shipping interest or forces. Includes actual or suspected chemical, biological, or radiological attacks, attack by ground or air forces using conventional or nuclear weapons on or near an AF installation.	PINNACLE FRONT BURNER	If the initiation of a contingency or general war has occurred, only future attacks involving chemical, biological, or radiological weapons need be reported. However, other reports may be.	1, 2, 3, 5, 9, 11, 15, 16, 55 If radiological or nuclear, add 12 and 54
4D	Captured Personnel	Any DAF personnel captured by a foreign government or terrorist organization	BEELINE		1, 5, 9, 11, 15, 16, 55
4E	Enemy Encounters	Enemy encounters of unusual nature or significant size or hostile aircraft over-flight.	PINNACLE		1, 2, 9, 11, 15, 16, 33, 55
4F	Degraded Combat Capability or Heavy Losses or Significant Damage	Hostilities causing losses to U.S. forces/equipment resulting in degraded combat capability or operations resulting in damage to AF installations.	PINNACLE		1, 2, 5, 9, 11, 15, 16, 29, 30, 55
4G	Sabotage	Clandestine activity against USAF resources which would adversely affect operational capability.	BEELINE		1, 3, 9, 11, 15, 16, 55
4H	Terrorist Activity	Any event/incident involving terrorism or the threat of terrorism.	PINNACLE		1, 2, 3, 5, 9, 11, 15, 16, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
4I	FPCON Change	Any unit commander directed change for an actual or received threat. When FPCON change is downward directed by HAF, an OPREP-3 is not required if the unit immediately attains the directed change. However, if lower FPCON is directed and commander chooses to remain at a higher FPCON than directed, an OPREP-3 BEELINE is required to inform and explain the reason the commander chose to retain the higher FPCON. In addition, an OPREP-3 BEELINE is required once the unit's FPCON changes. - MAJCOM Commanders will report all HHQ FPCON changes not directed by HAF (i.e., Combatant Commander directed FPCON change) affecting MAJCOM assets.	BEELINE	AFI 31-210 FPCON changes for Random Anti-Terrorism Measures (RAMs) do not require a BEELINE, whether it was downward directed or it was commander directed.	1, 3, 9, 11, 15, 55
4J	Civil Disturbance or Disorder or Anti-U.S. Demonstration	Any disturbance (anti-US demonstration, riot, panic, strike, etc.) against or on an AF facility that may cause national news coverage.	PINNACLE		1, 2, 3, 5, 9, 11, 15, 16, 29, 30, 55
4K	Civil Disturbance (AF Assistance Requested)	Civil disorders where AF assistance is requested. Include type of assistance, purpose, affect on AF mission, if granted, duration, capability to provide assistance, and anticipated problems	BEELINE	Refer to USAF Civil Disturbance Plan 55-2, Garden Plot.	1, 3, 5, 9, 11, 15, 16, 29, 30, 55
4L	Other Disturbances	Disturbances or disorders which may impair operational readiness.	BEELINE		1, 3, 5, 9, 11, 15, 16, 55
4M	Malicious Acts	Acts resulting in significant damage to resources.	BEELINE		1, 3, 9, 11, 15, 16, 29, 30, 32, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
4N	Major Racial Incident	a. An incident involving more than 20 active participants b. Slurs (more than 20 active participants) c. An act that results in death, arson, vandalism/ degrading public graffiti in excess of $2,000 including hate group activity d. Discriminatory epithets, signs, or symbols e. Acts that result in physical injuries requiring medical confinement for more than 5 days f. Activities of groups supporting supremacist causes, advocating unlawful discrimination, or otherwise advocating the use or threat of force or violence to deprive individuals of their civil rights when such activities constitute an immediate danger to the loyalty, discipline, or morale of Air Force personnel.	BEELINE	AFI 36-2706	1, 5, 9, 11, 15, 16, 29, 30, 55
5	**NUCLEAR EVENTS - These OPREP reports will be classified because of the details being reported.**				
5A	Accident, Priority A Aircraft Nuclear Loaded	Any class "A" accident involving an aircraft carrying one or more nuclear weapons	PINNACLE BROKEN ARROW	Refer to AFI 91-204, Safety Investigations and Reports.	1, 2, 3, 5, 6, 7, 8, 9, 11, 12, 13, 15, 16, 40, 55 Info: 54
5B	Aircraft, Missing (Nuclear Loaded)	Any Air Force aircraft carrying nuclear cargo reported as missing.	BEELINE EMPTY QUIVER	Refer to AFI 91-204, Safety Investigations and Reports.	1, 3, 5, 6, 8, 9, 11, 12, 13, 15, 55 Info: 2, 40, 54

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
5C	Aircraft, Overdue (Nuclear Loaded)	Any Air Force aircraft carrying nuclear weapons classified as overdue, or which a Preliminary Communication (PRECOM) search has been initiated.	BEELINE EMPTY QUIVER	Refer to AFI 91-204, Safety Investigations and Reports and AFI 13-202, Overdue Aircraft	1, 3, 5, 9, 12, 15, 16, 32, 40, 55 Info: 54
5D	Nuclear Incident Arming of Weapon	Any unanticipated incident, which raises suspicion that a nuclear weapon has been fully or partially armed.	BEELINE BENT SPEAR		1, 3, 6, 8, 9, 11, 12, 13, 15, 55 Info: 2, 40, 54
5E	Nuclear Accident, Attack Indications (War Risk)	a. The detection of unidentified objects by a missile warning system, b. Interference experienced by such a system that appears to be threatening and could create a risk of nuclear war.	PINNACLE NUCFLASH		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 40, 55 Info: 54
5F	Nuclear Accident, Cargo Jettisoned	The jettisoning, whether accidental or intentional, of nuclear cargo from an Air Force aircraft.	PINNACLE BROKEN ARROW		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 32, 40, 55 Info: 54
5G	Nuclear Accident Contamination, Radioactive (From Weapon Component)	Radioactive contamination (or the threat thereof) resulting from an incident involving nuclear weapons or nuclear components.	PINNACLE BROKEN ARROW		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 30, 32, 40, 55 Info: 54
5H	Nuclear Accident Contamination, Radioactive (From Reactor)	a. The uncontrolled release of radioactive material from a reactor which presents (or threatens to present) a hazard to life, health, or property. b. Results in any person exceeding acceptable limits for exposure to radiation.	BEELINE FADED GIANT		1, 3, 5, 9, 11, 12, 15, 16, 30, 32, 55 Info: 2, 40, 54
5I	Nuclear Incident Damage to Reactor	An uncontrolled criticality resulting in damage to a nuclear reactor core or damage resulting from external forces (earthquake, accident, etc.) which threatens the integrity of the reactor.	BEELINE FADED GIANT		1, 3, 6, 9, 10, 12, 13, 14, 19, 30, 32, 55 Info: 2, 40, 54

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
5J	Nuclear Incident Convoy Diversion	Any DoD or DoE motor vehicle convoy transporting nuclear materiel which requests unscheduled support from an Air Force installation or unit.	BEELINE BENT SPEAR or SAFE HAVEN		1, 9, 12, 16, 55 Info: 2, 40, 54
5K	Nuclear Incident Damage to Weapon	Damage to a nuclear weapon or component severe enough to require major rework, complete replacement or examination and re-certification by DoE.	BEELINE BENT SPEAR		1, 3, 6, 8, 9, 11, 12, 13, 15, 55 Info: 2, 40, 54
5L	Nuclear Accident Detonation, Non-nuclear	Any incident involving the non-nuclear detonation (or possible detonation) of a nuclear weapon.	PINNACLE BROKEN ARROW		1, 2, 3, 5, 6, 7, 8, 9, 11, 12, 13, 15, 16, 40, 55 Info: 54
5M	Nuclear Accident Detonation, Nuclear	Any unsanctioned or unexpected nuclear detonation or possible detonation.	PINNACLE NUCFLASH		1, 2, 3, 5, 6, 7, 8, 9, 11, 12, 13, 15, 16, 40, 55 Info: 54
5N	Nuclear Incident Disablement, Emergency	Any operation involving the emergency command disablement or nonviolent disablement of nuclear weapons.	PINNACLE EMERGENCY DISABLEMENT		1, 2, 3, 5, 9, 11, 12, 15, 16, 40, 55 Info: 54
5O	Nuclear Emergency Evacuation	Any operation involving the emergency evacuation of nuclear weapons.	PINNACLE EMERGENCY EVACUATION		1, 2, 3, 9, 11 13, 15, 16, 40, 55 Info: 54
5P	Attack on Nuclear Facilities	Any attack or penetration of nuclear storage or alert areas.	PINNACLE FRONT BURNER		1, 2, 9, 11, 15, 16, 29, 30, 31, 32, 40, 55 Info: 54
5Q	Nuclear Accident Fire	Any incident involving the burning of a nuclear weapon, nuclear launch-facility, nuclear storage area, or transport vehicle carrying a nuclear cargo.	PINNACLE BROKEN ARROW		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 30, 32, 40, 55 Info: 54

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
5R	Nuclear Incident, Unauthorized Flight Plan (War Risk)	Any unauthorized flight plan or deviation from an approved flight plan by a nuclear-armed or nuclear-capable Air Force aircraft with the capability to penetrate the airspace of another nuclear-capable country.	PINNACLE NUCFLASH		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 40, 55 Info: 54
5S	Nuclear Accident Launch, Accidental, Unauthorized (War Risk)	Accidental or unauthorized launch of a nuclear-armed or nuclear-capable missile in the direction of, or having the capability to reach, another nuclear-capable country.	PINNACLE NUCFLASH		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 40, 55 Info: 54
5T	Nuclear Incident Loss	The loss (explained or unexplained) of a nuclear weapon or nuclear component.	PINNACLE EMPTY QUIVER		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 40, 55 Info: 54
5U	Nuclear Accident Public Hazard	Any nuclear accident actual or implied from a nuclear weapon, warhead or component.	PINNACLE BROKEN ARROW		1, 2, 3, 5, 6, 7, 8, 9, 11, 12, 13, 15, 16, 40, 55 Info: 54
5V	Nuclear Incident Reactor Incident	An uncontrolled criticality resulting in damage to a nuclear reactor core or an event such as a loss of coolant that results in a significant release of fission products from the nuclear reactor core.	BEELINE FADED GIANT		1, 3, 8, 9, 11, 14, 15, 55 Info: 2, 40, 54
5W	Nuclear Incident Seizure, Theft	The forcible, unauthorized seizure or theft of a nuclear weapon or nuclear component.	PINNACLE EMPTY QUIVER		1, 2, 3, 6, 7, 8, 9, 11, 12, 13, 15, 40, 55 Info: 54

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
5X	Nuclear Incident Other	Any incident involving a nuclear weapon that does not fall under any other Nuclear Event rule.	BEELINE BENT SPEAR		1, 9, 12 Info: 54
6	**SYSTEM / INTELLIGENCE EVENTS**				

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
6A	NEXRAD Outage	The NEXRAD (weather surveillance radar – 1988 Doppler) has been operationally unavailable for 48 or more consecutive hours.	BEELINE	Report the following: a. date/time outage began b. summary of the problem c. time spent on maintenance d. NSN, nomenclature, requisition number, date/ time parts were ordered e. date/time Special Maintnenance Team (MAJCOM)/ Radar Operations Center (Norman OK) / AETC were contacted f. ETIC The responsible NEXRAD maintenance agency will initiate the report to the designated command post. The 83 CS/SCYA will ensure procedures are implemented to accomplish reporting for NEXRADs located on Army Posts.	1, 26, 27, 32, 55 Info: LGM, LGS, SCM, and DOW of owning MAJCOM

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
6B	Change in Information Operations Conditions (INFOCONS)	Any unit directed change in INFOCON* status to Joint or other Service systems hosted on AF networks	PINNACLE	Units are not required to submit this report if Higher Headquarters has directed an INFOCON change.	1, 2, 4, 11, 18, 19, 20, 21, 22, 23, 24, 25, 34, 35, 36, 37, 55
6C	Change in Information Operations Conditions (INFOCONS)	Any unit directed change in INFOCON* status to USAF systems * When INFOCON change is downward directed by HAF, an OPREP-3 is not required if the unit immediately attains the directed change. However, if lower INFOCON is directed and commander chooses to remain at a higher INFOCON than directed, an OPREP-3 BEELINE is required to inform and explain the reason the commander chose to retain the higher INFOCON. In addition, an OPREP-3 BEELINE is required once the unit's INFOCON changes. - MAJCOM Commanders will report all HHQ INFOCON changes not directed by HAF (i.e., MAJCOM Commander directed change or Combatant Commander directed change affecting MAJCOM assets).	BEELINE for	Units are not required to submit this report if Higher Headquarters has directed an INFOCON change. If the INFOCON is MAJCOM directed, the MAJCOM will inform the AFOC.	1, 4, 11, 18, 19, 20, 21, 22, 23, 24, 25, 34, 35, 36, 37, 55
6D	Communications/ Computer Systems Intrusion	Confirmed unauthorized access or insider threat with malicious intent to sabotage Joint or other Service computers, computer networks, communications nodes, or command center equipment to include classified systems hosted on AF networks.	PINNACLE	Comply with Figure 3.2. and with AFSSI 5021.	1, 2, 11, 18, 19, 20, 21, 22, 23, 24, 25, 34, 35, 36, 37, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
6E	Communications/ Computer Systems Intrusion	Confirmed unauthorized access or insider threat with malicious intent to sabotage USAF computers, computer networks, communications nodes, or command center equipment to include classified systems.	BEELINE	Comply with Figure 3.2. and with AFSSI 5021.	1, 11, 18, 19, 20, 21, 22, 23, 24, 25, 34, 35, 36, 37, 55
6F	Compromise of Classified Information (Foreign Government Involved)	Confirmed/suspected compromise or unauthorized release of any category of US classified information where a foreign government or agent is involved.	PINNACLE	Refer to AFI 31-401 Any report of compromise or suspected compromise will be reported via secure means.	1, 2, 9, 11, 15, 55
6G	Compromise of Top Secret Information	Confirmed compromise or unauthorized release of TOP SECRET information.	BEELINE	Refer to AFI 31-401 Any report of compromise or suspected compromise will be reported via secure means.	1, 9, 11, 15, 55
6H	Compromise of Classified Information (News Media Release)	Confirmed compromise or unauthorized release of any category of classified information that may appear in the news media.	BEELINE	Refer to AFI 31-401 Any report of compromise or suspected compromise will be reported via secure means.	1, 9, 11, 15, 55
6I	Diversion of Classified Material	Any DoD convoy of classified material diverted from its destination due to natural disasters, civil disorders, or other emergencies and requiring temporary storage at an AF installation.	BEELINE	Refer to AFI 32-4001	1, 9, 15, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
6J	Vital Intelligence Sightings	Any/all unidentifiable, suspicious, or hostile traffic (land, aerospace, or sea) which, because of its nature, course, or actions, may constitute a threat to the security of the US or Canada. Includes reports received from airborne platforms.	PINNACLE		1, 2, 9, 20, 21, 55
6K	Intelligence	Receipt of significant intelligence received through other than Intel channels.	PINNACLE	Submit special intelligence through SSO channels.	1, 2, 20, 21, 55
7	**POLITICAL EVENTS**				
7A	Asylum Incidents	Any request for, or physical attempt by a foreign national to gain asylum on an Air Force installation, or incidents involving Air Force personnel or resources.	PINNACLE	Refer to AFI 51-704, Handling Requests for Political Asylum and Temporary Refuge	1, 2, 4, 9, 11, 14, 15, 55
7B	Foreign Sovereignty Violation	Violation of the foreign sovereignty of another nation through unauthorized entry, failure to comply with international agreements, or failure to comply with a foreign clearance.	BEELINE	AFI 91-204 and the Foreign Clearance Guide.	1, 55
7C	National-Level Interest	Event/incidents that may develop into a matter of White House, DoD, Joint Service, or major media interest i.e., events with actual or potential international repercussions, serious operational changes, or natural/man-made disasters or civil disorders.	PINNACLE		1, 2, 4, 55
7D	Political Ramifications	Any event/incident involving Air Force personnel or resources which has political ramifications, such as defections or attempted defections, Status of Forces agreement violations, etc.	BEELINE		1, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
7E	Challenge to U.S. Authority	Incidents where military authority over U.S. military or non-military personnel is challenged, including exercise of foreign jurisdiction.	BEELINE		1, 9, 15, 55
7F	Coups	Report this event if DAF personnel are affected.	PINNACLE		1, 2, 5, 9, 15, 16, 33, 55
7G	Landing of Unfriendly Aircraft	Report non-allied aircraft, which make an unscheduled landing at any U.S. military installation.	PINNACLE		1, 2, 9, 11, 15, 31, 55
8	**MISCELLANEOUS EVENTS**				
8A	Convoy Diversion (Non-nuclear)	Any DoD/DoE motor vehicle convoy (transporting other than nuclear materiel) that requests unscheduled support from an Air Force installation or unit.	BEELINE		1, 4, 9, 15, 32, 55
8B	Unsatisfactory Inspection	Any final overall unsatisfactory rating of an Air Force/Air Reserve Component unit (squadron or larger) by a Numbered AF or higher inspection/assessment team.	BEELINE		1, 16, 55
8C	Mission-Impairment	An event/incident which impairs, or is likely to impair mission capability.	BEELINE		1, 55
8D	Media Coverage, International or National	Adverse international or national media coverage of an event, incident, or action involving Air Force personnel, resources, or programs.	PINNACLE		1, 2, 5, 11, 55 If AF personnel are involved: 16
8E	Media Coverage, Local	Adverse local media coverage of any event, incident, or action involving Air Force personnel, resources, or programs.	BEELINE		1, 5, 11, 55 If AF personnel are involved: 16
8F	Toxic Material	The theft, escape, or spillage of toxic or dangerous materiel that threatens life or location.	PINNACLE		1, 2, 3, 5, 8, 9, 11, 14, 15, 16, 30, 32, 55

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	TYPE REPORT	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Table 3.4.)
8G	Disasters, Natural	An earthquake, flood, volcanic eruption, or any other natural phenomenon that may impair the operational capability of an Air Force activity.	BEELINE		1, 26, 27, 30, 32, 55
8H	CSAF Special Interests	Any event of special interest to the CSAF. CSAF determines items of interest.	BEELINE		1, 55
8I	Significant Weather Occurrences	When the following significant weather occurs and results in damage that impacts or impedes operations: a. Winds 50 knots or greater (to include gusts) b. Hail ¾ inch or larger c. Tornadoes d. Lightening strikes e. Snow storms	BEELINE	Report actual weather experienced, forecast valid at the time of occurrence to include any watches or warnings issued (include actual and desired lead time), and the operational status of meteorological equipment (e.g. radar, wind sensors, etc.) at time of event AFI 10-229 (Responding to Severe Weather Events)	1, 26, 27, 55
8J	Hurricane/Typhoon Condition Change	Any Commander directed HURCON or TCCOR change.	BEELINE		1, 26, 27, 55
8K	Relocation of wing or major command headquarters emergency essential functions and personnel under the DoD Continuity of Operations (COOP) program	a. Natural or manmade disasters b. Hostile threats c. Execute Order d. Construction/ Renovations.	BEELINE	Refer to DOD 3020.26 Continuity of Operations (COOP) Planning and policy	a. 1, 3, 5, 8, 12, 26, 27, 30, 32, 55 b. 1, 3, 5, 9, 11, 15, 55 c. 1, 55 d. 1, 55

Table 3.4. Minimum Essential Addressee (MEA) Listing.

1	PLA: **AFOC WASHINGTON DC//**
	PLA: **AFEOC FT DETRICK MD// (when activated)**
2	PLA: **CJCS NMCC WASHINGTON DC//EA//**
3	PLA: **AFNSEP FT MCPHERSON GA//RO/EOC//**
	PLA: **AFNSEP WASHINGTON DC//CC//**
4	PLA: **DIA WASHINGTON DC//DHS/DHO-CSR//**
5	PLA: **HQ AFPC RANDOLPH AFB TX//DPWCS//**
6	PLA: **AFMC WRIGHT PATTERSON AFB OH//SEW/DRAW//**
7	PLA: **HQ AFMOA BOLLING AFB DC//SGZA//**
8	PLA: **HQ AFSC KIRTLAND AFB NM//SE//**
9	PLA: **HQ AFSFC LACKLAND AFB TX//SF/OPSCENTER//**
10	PLA: **HQ AFFSA ANDREWS AFB MD//CC//**
11	PLA: **HQ AFOSI ANDREWS AFB DC//XOO//**
12	PLA: **HQ USAF WASHINGTON DC//SE/ILMW//**
	PLA: **HQ USAF WASHINGTON DC//XONO//**
13	PLA: **NWPSC KIRTLAND AFB NM//WNLO//**
	PLA: **HQ AFNWCA WASHINGTON DC//CC//**
	PLA: **DTRA AO KIRTLAND AFB NM//CSNLM//**
	PLA: **OSD WASHINGTON DC//DATSD/NM//**
	PLA: **DOE-AL ALBUQUERQUE NM/WPD//**
14	PLA: **HQ USAF WASHINGTON DC//JAI//**
15	PLA: **HQ USAF WASHINGTON DC//XOF//**
16	PLA: **HQ USAF WASHINGTON DC//DPXJ/MPRC//**
17	PLA: **AFMC COMMAND CENTER WRIGHT PATTERSON AFB OH//**
18	PLA: **AFIWC LACKLAND AFB TX//CC/IO/IOT/IOA//**
19	PLA: **HQ USAF WASHINGTON DC//XIC//**
20	PLA: **HQ USAF WASHINGTON DC//XOI//**
21	PLA: **OL IA NAIC WASHINGTON DC//IA//**
22	PLA: **HQ DISA WASHINGTON DC//D3//**
23	PLA: **HQ AIA LACKLAND AFB TX//DO//**
24	PLA: **90IOS LACKLAND AFB TX//CC/DO//**
25	PLA: **HQ SSG MAXWELL AFB GUNTER ANNEX AL//EV/SWSN/SWNO//**

26	PLA: **HQ USAF WASHINGTON DC//XOW//**
27	PLA: **HQ AFWA OFFUTT AFB NE//XO//**
28	PLA: **ANG ANDREWS AFB MD//XOC//**
29	PLA: **HQ AFCESA TYNDALL AFB FL//CC//**
30	PLA: **HQ USAF WASHINGTON DC//ILE//**
31	PLA: **HQ USAF WASHINGTON DC//XOR//**
32	PLA: **HQ USAF WASHINGTON DC//IL/ILV/ILMY/ILGD//**
33	PLA: **HQ USAF WASHINGTON DC//XPX//**
34	PLA: **8AF BARKSDALE AFB LA//COMAFFOR-CNO//**
35	PLA: **8AF BARKSDALE AFB LA//CC/DO/SC/IO//**
36	PLA: **67IOW LACKLAND AFB TX//CC/DO//**
37	PLA: **33IOS LACKLAND AFB TX//CC/DO/DOO//**
38	PLA: **USSTRATCOM OFFUTT AFB NE//J41/J3613//**
39	PLA: **HQ NORAD COMMAND CTR CHEYENNE MOUNTAIN AFS CO//**
40	PLA: **CDR USJFCOM NORFOLK VA//J3//**
41	PLA: **USCENTCOM MACDILL AFB FL//CCJ3-C//**
42	PLA: **HQ USSOCOM MACDILL AFB FL//**
43	PLA: **HQ USSOUTHCOM MIAMI FL//J32//**
44	PLA: **HQ USEUCOM VAIHINGEN GE//ETCC/ECJ36//**
45	PLA: **HQ USPACOM HONOLULU HI//CDO//**
46	PLA: **HQ AFRC COMMAND CENTER ROBINS AFB GA //DOCC//**
47	PLA: **HQ ACC LANGLEY AFB VA//DOXC//**
48	PLA: **RANDOLPH COMMAND CENTER RANDOLPH AFB TX**
49	PLA: **AFSOC CMD CTR HURLBURT FLD FL**
50	PLA: **HQ AFSPC PETERSON AFB CO//DOCP//**
51	PLA: **USTRANSCOM AMC TACC EA CELL SCOTT AFB IL**
52	PLA: **PACAF COMMAND CENTER HICKAM AFB HI**
53	PLA: **USAFE COMMAND CENTER RAMSTEIN AB GE**
54	PLA: **HQ USAF WASHINGTON DC//XONP//**
55	PLA: **42ABW CP MAXWELL AFB AL//CP//**

Table 3.5. (Added-AMC) AMC OPREP-3 HOMELINE Reporting Matrix.

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))
A	**AIRCRAFT OPERATIONS**			
A1	Damage/Mishaps	Any Class C aircraft/missile/bird strike damage estimated in excess of $10,000 but less than $200,000 not reportable under BEELINE or higher OPREP-3 criteria.	Comply with AFI 91-204.	1, 3, 8, 10
A2	Cargo Jettisoning / Dropped Object / Off-DZ Airdrop	Any dropped object, cargo jettisoning, or fuel dumping that does not meet BEELINE criteria.	Comply with AFI 91-204.	1,3, 7, 8, 9, 10
A3	Flare/Chaff Discharge	Any Flare or Chaff discharge.	Comply with AFI 91-204. Refer to Para. **3.6.2. (Added)**	1, 3, 6, 8, 10
A4	Navigation Errors	Any over water navigation position error of 15NM or greater, notify the nearest C2 agency upon landing. (Report border violations IAW AFI 10-206, rule 7B)	Comply with AFI 91-204.	1, 3, 7, 9, 10
A5	Civil Aircraft Mishaps	Any civil aircraft mishap that occurs on Air Force property or under the control of/in airspace controlled by an Air Force air traffic control facility.	Comply with AFI 91-204.	1,3, 7, 8, 9,10
A6	Flight Control Problems/Flight Instruments Problems	a. Any flight control malfunction or restriction resulting in a temporary inability to control the aircraft. Includes departures from controlled flight. b. Any primary flight instrument failure during flight and resulting in the declaration of an in-flight emergency.	Comply with AFI 91-204.	1, 3, 8, 10
C	**COMMUNICATIONS AND COMPUTER EVENTS**			

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))
C1	Network Degradation	Failure or loss of critical network capabilities or resources due to known or unknown reasons including the following catastrophic failures: Loss of Network Connectivity for more than 2 hours. a. Loss of core services (NIPERNET, SIPERNET, VOICE) b. INFOCON change c. Failure of C2 system (GATES, C2IPS, ACFP, GDSS, GCCS, etc.)	a. Scheduled outages are not reported unless a problem arises where the system cannot be restored; reference "a" in description. b. Report outage details to the AMC NOSC Enterprise Controller	1, 3, 14
G	**GROUND ACCIDENTS/INCIDENTS**			
G1	Ground Mishap	Any event(s)/incident(s) that do not meet any of the BEELINE	AFI 10-206, Rule 2I	1, 10
G2	Disembarking/ Embarking Mishap	Incidents/accidents resulting in injuries to aircrew members or passengers aboard any AMC or AMC-gained aircraft(s).		1, 3, 10, 12
G3	Power Outages/ Failures	Any widespread or extended commercial power or communications outage/failure affecting (or projected to affect) mission capability.		1, 2, 3, 14
G4	Property Damage	Any damage to Air Force property (fire, arson, or natural) more than $10,000, but less than $50,000 damage.		1, 2, 10
S	**SECURITY**			
S1	Bomb Threats/ Suspicious Packages	Any incident where Explosive Ordnance Disposal (EOD) responds. If an explosive device is subsequently found, submit a BEELINE report.	AFI 31-101	1, 6, 11
W	**WEATHER**			

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))
W1	Airborne Incidents / Electro-Static Discharge	Any airborne instances of hail damage, lightning strikes or other weather related events resulting in aircraft evacuation, aircraft damage, aircrew injury, or flight control problems that do not meet BEELINE or PINNACLE criteria.		1, 3, 8, 10
M	**MISCELLANEOUS**			
M1	Inspection Team Arrival/Departure	The arrival/departure of any AMC or higher headquarters IG team.	AFI 90-201 and AMCI 90-201.	1, 5
M2	Operational Security/Safety	Aircrew(s) reporting security or safety problems at down-line station(s) that may affect future missions into that location.		1, 3, 6, 10, 11
M3	AFRC Non-Active duty Death	Any AFRC personnel not on active duty.		1, 4, 9, 12, 13, 15
M4	Civil Engineering Responses	Any event/incident that requires the response of any element of Civil Engineering (HAZMAT, EOD, Power Production, etc)	a. Reporting of on-base FD responses are not required unless major personal injury or damage to government property exceeding $10,000 but less than $50,000 occurs. b. Refer to AFI 10-206, **Table 3.3.**, Rule 2J.	1, 2, 10
M5	Civilian Employee Death	The death of any DOD civilian employee or contractor.		1, 4, 9, 13

RULE	EVENT or INCIDENT	SUBMIT REPORT WHEN: (DESCRIPTION)	REMARKS and REFERENCES	MINIMUM ESSENTIAL ADDRESSEES (Ref Table 3.6. (Added))
M6	Other	Any unusual occurrence(s), significant event(s)/incident(s), or occurrence(s) involving AMC, AMC-gained, or AMC-hosted resources that do not qualify under BEELINE/PINNACLE requirements, but in the opinion of the unit commander deserves the attention of AMC.		1

Table 3.6. (Added-AMC) AMC Minimum Essential Addressee (MEA) Listing.

1.	**TO:** **AMC/CC SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCCEE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CC(UC) **HQ AMC/CV SCOTT AFB IL** C=US;A=DMS;O=GA1;OU1=YKLF1;OU2=AFRCCV;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:AFRC,OU:ORGANIZATIONS,L:ROBINS AFB GA,OU:HQ AFRC(UC),OU:CV(UC) **HQ AMC/A3 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOEA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DO(UC) **AMC COMMAND CENTER SCOTT AFB IL** ***(aka TACC EA CELL)*** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCEACELL;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:EA CELL(UC) **TACC/XOC SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOC(UC) **AMC COMMAND CENTER ALTERNATE** ***(when directed) (60AMW Travis AFB)*** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v360AMWTSS;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:TRAVIS AFB CA,OU:60AMW(UC) **COURTESY COPY:** **HQ AMC/A33C SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOOC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOOC(UC) **18AF/CC SCOTT AFB** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v318AFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:18AF(UC),OU:CC(UC) **15EMTF/CC TRAVIS AFB** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v315EMTFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:TRAVIS AFB CA,OU:15EMTF(UC),OU:CC(UC)

	21EMTF/CC MCGUIRE AFB C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v321EMTFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:MCGUIRE AFB NJ,OU:21EMTF(UC),OU:CC(UC) **HQ AFRC/DOCC ROBINS AFB GA** ***(when applicable)*** C=US;A=DMS;O=GA1;OU1=YKLF1;OU2=v3AFRCDOCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:AFRC,OU:ORGANIZATIONS,L:ROBINS AFB GA,OU:HQ AFRC(UC),OU:DOCC(UC) **HQ ANG/XOC ANDREWS AFB MD** ***(when applicable)*** C=US;A=DMS;O=MD1;OU1=AJXH3;OU2=ANGXOCv3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ANG,OU:ORGANIZATIONS,L:ANGRC ANDREWS AFB MD,OU:ANG(UC),OU:XOC(UC) **USTRANSCOM/J3/J4-MCC SDO SCOTT AFB IL** ***(for BEELINE and PINNACLE reports)*** C=us;A=dms;O=IL1;OU1=VEJX4;OU2=J3J4MCCSDO3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:TRANSCOM,OU:ORGANIZATIONS,L:USTRANSCOM IL,OU:TCJ3-TCJ4(UC),OU:TCJ3-J4-OD(UC),OU:TCJ3-J4-ODO(UC);DDA:MSXCX500=,OU:MCC SDO(UC) **USSTRATCOM/J33 OFFUTT AFB NE** ***(when event affects a OPLAN 8044-committed tanker unit's ability to meet its OPLAN 8044-commitment)*** C=US;A=DMS;O=NE1;OU1=SGDE1;OU2=J33-uc;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:STRATCOM,OU:ORGANIZATIONS,L:OFFUTT AFB NE,OU:STAFF(MC),OU:J33(UC) **DIRMOBFOR/CC** ***(as applicable)*** C=US;A=DMS;O=SA1;OU1=TTDS1;OU2=DIRMOBFORV3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:PRINCE SULTAN AB SA,OU:DIRMOBFOR(UC) **(Other MAJCOMs)** ***(Command Centers, as applicable)*** **Parent Unit** ***(Command and CP, if asset is geographically separated or deployed)***
2.	**COURTESY COPY:** **HQ AMC/A7 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CE(UC) **HQ AMC/A7X SCOTT AFB IL**

	C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCEX;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CEX(UC)
3.	**COURTESY COPY:** **HQ AMC/A36A/ SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOA(UC) **HQ AMC/A32 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOK;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOK(UC) **HQ AMC/A33 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOO;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOO(UC) **HQ AMC/A37T SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOT;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOT(UC) **HQ AMC/A37V SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOV;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DOV(UC)
4.	**COURTESY COPY:** **HQ AMC/HC SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCHC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:HC(UC)
5.	**COURTESY COPY:** **HQ AMC/IG SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCIG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:IG(UC)
6.	**TO:** **HQ AMC/A2 SCOTT AFB IL**

	C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCIN;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:IN(UC)
7.	**COURTESY COPY:** **HQ AMC/JA SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCJA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:JA(UC)
8.	**COURTESY COPY:** **HQ AMC/A4 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LG(UC) **HQ AMC/A43 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGT;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGT(UC) **HQ AMC/A44 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGM;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGM(UC) **HQ AMC/A45 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGX;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGX(UC) C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCLGR;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:LGR(UC)
9.	**COURTESY COPY:** **HQ AMC/PA SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCPA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:PA(UC)
10.	**COURTESY COPY:** **HQ AMC/SE SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SE(UC)

	HQ AMC/SEF SCOTT AFB IL C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSEF;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SEF(UC) **HQ AMC/SEG SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSEG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SEG(UC)
11.	**TO:** **HQ AMC/SF SCOTT AFB** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSF;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SF(UC) **COURTESY COPY: HQ AFSFC/OPSCENTER LACKLAND AFB TX** C=US;A=DMS;O=TX1;OU1=MPLS1;OU2=HQAFSFCTSSV3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:LACKLAND AFB TX,OU:HQ AFSFC(UC)
12.	**COURTESY COPY:** **HQ AMC/SG SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSG;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SG(UC)
13.	**COURTESY COPY:** **HQ AMC/A7 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSV;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SV(UC)
14.	**TO:** **AMC NOSC SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCNOSC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:NOSC(UC) **67 IWF SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v367IWFTSS;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:67IWF(UC) **COURTESY COPY:**

	HQ AMC/A6/A63 SCOTT AFB IL C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SC(UC) **HQ AMC/A63 SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCSCY;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:SCY(UC)
15.	**TO:** **HQ AFRC/DOCC ROBINS AFB GA** C=US;A=DMS;O=GA1;OU1=YKLF1;OU2=v3AFRCDOCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:AFRC,OU:ORGANIZATIONS,L:ROBINS AFB GA,OU:HQ AFRC(UC),OU:DOCC(UC) **HQ AMC/RE SCOTT AFB IL** C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCRE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:RE(UC) **COURTESY COPY:** **HQ AFPC/DPWCS/DPWR RANDOLPH AFB TX** C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=AFPCDPWCS3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:AFPC(UC),OU:DPWCS(UC) **HQ AFPC/DPWR RANDOLPH AFB TX** C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=AFPCDPWR3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:AFPC(UC),OU:DPWR(UC)

Table 3.7. (Added-AMC) DMS V3 Address Find Instruction.

DMS V3 ADDRESS FIND INSTRUCTION
_____ 1. Open Outlook. _____ 2. Insert Fortezza card and log on to Fortezza card. _____ 3. Open the Global Directory. _____ 4. Expand "OU=DOD". _____ 5. Expand "OU=AF", if required expand "ANG" for guard units and "AFRC" for reserve units. _____ 6. Expand "OU=ORGANIZATIONS". _____ 7. Expand "Base/Location." _____ 8. Expand "UNIT" or "OFFICE." _____ 10. Select "Unit/Office" (select either (uc) or (sc) v3 addresses). _____ 11. Send to "CONTACTS" by clicking "EDIT", then "SEND to "CONTACTS" option on toolbar. After adding address to CONTACTS, edit the properties for the address to a common name.

Figure 3.1. Sample of OPREP-3 CRESCENT EDGE Report.

This is (Originator) with a (Flash/Immediate), Unclassified OPREP-3 (BEELINE/PINNACLE) CRESCENT EDGE.

Report Number: XXX

1. Initiation Time (All Times in ZULU)

2. Initiated by (Name/Phone/Office Symbol from SAP unit)

3. Notify (Name/Phone/Office Symbol of program manager at AF or JCS level)

Figure 3.2. Information Guide for OPREP-3 Event/Incident Reporting.

1. Name and location of unit submitting report.

2. Operation nickname or type of occurrence.

3. Mission identification number.

4. For FOLUP reports, reference to all previous reports.

5. Date, time, and location of event or incident.

6. Analysis of public relations factors involved and estimate of news media reaction.

7. Description of all known facts and circumstances:

a. Include the following for events or incidents concerning aircraft, missiles, or satellites:

(1) Serial number and type of aircraft, missile, or satellite.

(2) Home Unit.

(3) Home base.

(4) Mission. (For aircraft, include point of departure and en route stops.)

(5) Type of ordnance aboard.

(6) Any known circumstances concerning the event/incident, or any factor which induced or contributed to an accident or combat loss.

(7) Weather conditions at time and place of event or incident (aircraft only).

(8) Estimate of casualties.

(9) Names of VIP casualties involved (given independent of OPREP).

(10) Estimate of property or equipment damage (Air Force, public, or private).

(11) Security measures taken (i.e., number and type of personnel used as sentries, unit and base of assignment, etc.). If nuclear weapons are involved, include whether or not a national defense area was established according to AFI 31-101.

b. When compromise or suspected compromise of classified information is involved that is not the result of espionage, include as much of the following as possible:

(1) Description of material involved, including origin (agency and office of primary responsibility), date, subject, classification, category, special marking, etc.

(2) Identification of persons and activities involved.

(3) Summary of circumstances.

(4) Estimated extent of compromise.

(5) If Office of Special Investigations (OSI) assistance has been requested.

Figure 3.3. Communications/Computer Events Report Format and Content.

1. Report Date/Time.

2. Date and time the incident occurred.

3. Date and time incident discovered and means of detection.

4. Name and classification of the exploited network/system. Include:

a. Name of the system as accredited

b. Network domain name and Internet Protocol (IP) address

c. Description of hardware and operating system

d. Highest classification of information processed

e. Mission area/function of system

5. Description of the incident. Use as much detail as necessary to adequately describe the problem.

6. Impact on the affected organization's operations/mission.

7. Apparent source IP (if able).

Figure 3.4. Guide for SITREP Reporting for Military Support to Civil Authorities (MSCA).

Include the following when commanders provide military support to civil authorities, regardless if an agreement is established or not:

1. Narrative statement on the type of disaster/emergency, location, cause, extent of damage to civil and military property, and estimated duration of military participation in relief operations. Include appropriate USAF or FEMA mission designator(s) in this section of SITREP.

2. Installation commander's assessment of situation priority

3. Source and date/time of civil authority's request for military assistance. Show full names, official titles, and phone numbers/e-mail addresses.

4. Number of dead, injured, and/or missing military and DOD civilian personnel.

5. USAF resources committed to disaster/emergency relief operations (not including aircraft) to include the following:

a. Chronological narrative summary from the unit log to describe types of support and resources committed.

b. Peak number of USAF personnel (military and civilian) employed in relief operations.

c. Amount and types of equipment used in relief operations.

d. Amount and types of supplies used in relief operations.

e. Name, rank, and telephone/e-mail/fax or unit POC.

f. State whether USAF Public Affairs personnel are assisting media.

6. USAF aircraft operations.

a. USAF aircraft (Active/Reserve/Guard).

(1). Type of missions. Number and types of aircraft flown to include number of sorties and hours flown. Include daily and cumulative totals.

(2). Total airlifted passengers, military and civilian. Include AFSC/MOS/Job Specialties.

(3). Total cargo by type and weight. Include number of cargo types.

b. Civil Air Patrol Aircraft.

(1). Types of missions. Number and types of aircraft flown to include number of sorties and hours flown. Include daily and cumulative totals.

(2). Total airlifted passengers, military and civilian. Include AFSC/MOS/Job Specialties.

(3). Total cargo by type and weight. Include number of cargo types.

(4). Number of CAP Fixed Communications Stations committed.

(5). Other CAP equipment committed by type and amount.

7. Remarks. Identify operational highlights, unusual actions or occurrences, or other events of interest to CSAF. Specifically describe CAP casualties or damages. Include date and time CAP support was terminated. Add MEA #3 (AFNSEP) as an action addressee on all MSCA SITREPs.

Figure 3.4. (AMC) Guide for SITREP Reporting for Military Support to Civil Authorities (MSCA).

8. (Added-AMC) Enter the data for the MSCA in the "GENERAL" section of the AMC SITREP message format, Table 4-1. Provide a brief description and the results of operations carried out.

Figure 3.5. Active Duty Death Additional Information Format.

1. Marital Status of member: Single / Married / Divorced / Separated.

2. Did the member have children? How many?

3. Where was the member found: On-base (housing / dormitory / work) / Off base

4. Who (if known) found the member?

5. Any records of previous problems?

6. For vehicle/motorcycle accidents:

a. Were seatbelts worn?

b. Is there evidence of alcohol use?

c. Was the member wearing a helmet?

7. What's the status of next-of-kin (NOK) notifications?

8. Any additional information known.

Figure 3.6. (Added-AMC) SITREP Format for Military Support to Civil Authorities (MSCA).

MSGID/SITREP/"UNIT MAKING REPORT"/"MESSAGE SERIAL NUMBER"/"MONTH"//
PERID/"FROM"/"TO:"/"AS OF XXXXXXXXXXX:"//
HEADING/OWN SITUATION//
5UNIT/
/UNITDES/UNITLOC/CMNTS
/"UNIT MAKING REPORT"/"UNIT LOCATION"//
GENTEXT/GENERAL/"Refer to AFI 10-206, **Figure 3.4.** *Guide for SITREP Reporting for Military Support to Civil Authorities (MSCA)*, for information to include in this report. MSCA information will be entered in the "general" category."//
GENTEXT/SITUATION/"Enter NSTR"//
GENTEXT/OPERATIONS/"Enter NSTR"//
GENTEXT/INTELLIGENCE-RECONNAISSANCE/"Enter NSTR"//
GENTEXT/LOGISTICS/"Enter NSTR"//
GENTEXT/COMMUNICATIONS CONNECTIVITY/"Enter NSTR"//
GENTEXT/SIGNIFICANT POLITICAL-MILITARY-DIPLOMATIC EVENTS/"Enter NSTR"//
GENTEXT/COMMANDER'S EVALUATION/"Summary of key points and overall commander's evaluation of the situation. If no information to report, enter NSTR."//
DECL/"Source for classification"/"Reason for classification"/"Downgrade instructions or date"/"Downgrading or declassification exemption code."//

Figure 3.7. (Added-AMC) DOD Civilian Employee/Contractor/AFR Personnel Death Additional Information Format.

1. Marital Status of member: Single / Married / Divorced / Separated.
2. Did the member have children? How many?
3. Where was the member found: On-base (housing / dormitory / work) / off base
4. Who (if known) found the member?
5. What time member was found?
6. Any records of previous problems?
7. For vehicle/motorcycle accidents:
    a. Were seatbelts worn?
    b. Is there evidence of alcohol use?
    c. Was the member wearing a helmet?
8. What is the status of next-of-kin (NOK) notifications?
9. Any additional information known.

Table 3.8. (Added-AMC) OPREP-3 HOMELINE Record Copy Message Format.

(O) - EXER or (C) OPER/ (exercise name or operation name as applicable) //
(M) - MSGID/OPREP-3H/ (originator) / (serial number) / (month) //
(O) - AMPN/SUBJECT (mandatory for AMC reporting) //
(O) - REF/A/CON or DOC or EML or FAX or LTR or MSG or TEL or VTC/ (originator) / (date-time-group) //
(Note: list references in chronological order of occurrence)
(O) - AMPN/ (amplify telephonic voice message or previous record copy of above reference)//
(M) - FLAGWORD/HOMELINE/-//
(M) - TIMELOC/ (event day-time)/(location) / (INIT, FOLUP, or FINAL)//
(M) - GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/ (*Include nature of the event, equipment and personnel involved, extent of the damage and injuries, cause, contributing factors, mission impact, and rule number at the end of the narrative. Answer the questions WHO, WHAT, WHEN, WHY, and WHERE.*) RMKS/ (if applicable)//
(O) - DECL/ (*downgrading instructions when applicable*) //
Legend: (C) = Conditional, (M) = Mandatory, (O) = Operationally Determined

Table 3.9. (Added-AMC) OPREP-3 BEELINE/HOMELINE Voice Format.

OPREP-3 BEELINE / HOMELINE VOICE TEMPLATE

FLASH / IMMEDIATE / PRIOTITY / ROUTINE
UNCLASSIFIED / CONFIDENTIAL / SECRET

"THIS IS _____ FROM _____ WITH AN OPREP-3 BEELINE/HOMELINE.VOICE REPORT." *(If CLASSIFIED call secure. If BEELINE, conference AFOC)*

LINE 1 - INCIDENT:

_____

(Must match title of applicable rule number)

LINE 2 - NARRATIVE:

_____
_____
_____
_____

Note: Have these questions been answered? Who, when, where, why, how, (aircraft type, tail number, wing, mission number, the crew's wing & squadron, and BIRDCON, if bird strike, and include rule number at end of narrative).

LINE 3 - TIME OF REPORT**:** _____.
(Obtained from AMC Command Center for HOMELINE and AFOC for BEELINE)

LINE 4 - INITIALS:

Unit/ _____, AMC/ _____, AFOC/ _____, AFRC/ _____, ANG/ _____.

Chapter 4

COMMANDER'S SITUATION REPORT (SITREP) (RCS: HAF-XOO(AR)7123)

4.1. Subject and Purpose. To keep the Joint Staff, Services, and SECDEF apprised of existing political, military, and operational situations, and plans and to keep commanders advised of a units ability to meet requirements outlined in approved plans. Situation reporting will be accomplished for, but not limited to, the following:

4.1.1. Involvement in critical national or international situations.

4.1.2. Involvement in natural or manmade disasters and/or emergency relief efforts.

4.1.3. Significant operational deficiencies that affect mission readiness.

4.1.4. Other activities or operations to include Civilian Requests for Assistance (CRAs).

NOTE: Critical or disastrous situations triggering national or Service level interest will be reported initially via the OPREP-3 PINNACLE or BEELINE reports. FOLUP or amplifying messages on such events/incidents will continue to be submitted as OPREP-3 messages as long as the situation warrants OPREP-3 type reporting.

Table 4.1. (Added-AMC) AMC SITREP Message Format.

OPER/"OPERATION CODEWORD"//
MSGID/SITREP/"UNIT MAKING REPORT"/"MESSAGE SERIAL NUMBER"/"MONTH"//
PERID/"FROM"/"TO:"/"ASOF:"//
HEADING/OWN SITUATION//
5UNIT/
/UNITDES/UNITLOC/CMNTS/"UNIT MAKING REPORT"/"UNIT LOCATION"//
GENTEXT/GENERAL/"For airlift units: summary of operations status (i.e., available aircrews for what type air frame; training sortie breakdown, etc.) and projected requirements. For SIOP units: summary of alert status and other information as outlined for airlift units. Any information not fitting the categories below will be entered in the "general" category. Highlight problem areas requiring immediate attention between demarcation symbols, "<ACTION>…. </ACTION>", where "<ACTION>" is the beginning of the problem and "</ACTION>" is the end. Each problem area will be enclosed between the demarcation symbols and separated by a semicolon (;) [I.e., <action>*1. Dental clinic unable to procure dentures locally, need HQ AMC to work issue and have 40,000 dentures airlifted to this location. 2. Services unable to procure F-250 dishwasher, need HQ AMC to work issue and have two (2) F-250 dishwashers airlifted to this location. 3. Need two million MRE's airlifted to this location.* </ACTION>]. **If no information to report, then enter 'Nothing Significant To Report (NSTR*)*"//
GENTEXT/SITUATION/"Assessment of the situation to include circumstances or conditions which increase or materially detract from the readiness of forces assigned. Problem areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>…. </ ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
GENTEXT/OPERATIONS/"Description and results of airlift and/or SIOP missions carried out and deviations or variations from previously reported intentions/plans. Any Information pertaining to "OPERATIONS" must be entered in this category. Problem areas requiring immediate attention must be enclosed between the demarcation symbols [i.e., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
GENTEXT/INTELLIGENCE-RECONNAISSANCE/"Overview and assessment of the situation in terms of operations, capabilities, threat changes. Reference any spot intelligence reports submitted in the past 24 hours. Any information pertaining to "INTELLIGENCE" must be entered in the category. Areas requiring immediate attention must be enclosed between the demarcation symbols [i.e., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
GENTEXT/LOGISTICS/"Description of logistics sustainability by class of supply. Include medical, services, maintenance, etc. All areas pertaining to "LOGISTICS" must be entered in this category. Areas requiring immediate attention must be enclosed between the demarcation symbols [i.e., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
GENTEXT/COMMUNICATIONS CONNECTIVITY/"Report significant outages, incompatibilities, quantitative equipment deficiencies, traffic volume, etc. All COMMUNICATIONS and COMPUTER RELATED issues must be entered in the category. Areas requiring immediate attention must be enclosed the demarcation symbols [I.E., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //

GENTEXT/PERSONNEL/"Report factors affecting readiness of forces or units; mobilization status; current deployments (i.e., Raven Status, ETC.), battle casualties (i.e., killed in action, wounded in action, and missing in action); and the effect of casualties sustained upon the command's mission capability. Include those casualties not associated with the current contingency, but which may still affect the command's mission capabilities. Any information pertaining to "personnel" must be entered in this category. Areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
GENTEXT/SIGNIFICANT POLITICAL-MILITARY-DIPLOMATIC EVENTS/"Report events not reported by OPREP-3 pinnacle but which could result in local, national, or international public reaction; civil unrest or indications of civil defense measures contemplated or implemented; and events affecting the attitudes, emotions, or behavior of the populous that could be used in developing psychological operations campaigns. Areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
GENTEXT/COMMANDER'S EVALUATION/"Summary of key points from each category and overall commander's evaluation of the situation. Areas requiring immediate attention must be enclosed between the demarcation symbols [I.E., <ACTION>…. </ACTION>] and separated by a semicolon (;). **If no information to report, enter NSTR.**" //
DECL/"Source for classification"/"Reason for classification"/"Downgrade instructions or date"/ "Downgrading or declassification exemption code." //

Table 4.2. (Added-AMC) AMC SITREP Minimum Essential Addresses (MEA).

TO:

HQ AMC/CC SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCCCEE;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CC(UC)

HQ AMC/A3 SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3AMCDOEA;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:DO(UC)

HQ AMC/CAT DIRECTOR SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3CATDIRECTOR;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:HQ AMC(UC),OU:CAT(UC),OU:DIRECTOR(UC)

TACC/XOC SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOC(UC)

TACC/XOCZ SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOCZD;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOCZD(UC)

TACC/XOO SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOO;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOO(UC)

TACC/XOP SCOTT AFB IL

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v3TACCXOP;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:TACC(UC),OU:XOP(UC)

COURTESY COPY:

AFMPC/PRC RANDOLPH AFB TX

C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=AFPCPRC3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:AFPC(UC),OU:PRC(UC)

AFMPC/DP RANDOLPH AFB TX

C=US;A=DMS;O=TX6;OU1=TYMX1;OU2=HQAETCDP3;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:RANDOLPH AFB TX,OU:HQ AETC(UC),OU:DP(UC)

18AF/CC SCOTT AFB

C=US;A=DMS;O=IL1;OU1=VEJX20;OU2=v318AFCC;DDA:MSXCX500=C:US,O:U.S. GOVERNMENT,OU:DOD,OU:AF,OU:ORGANIZATIONS,L:SCOTT AFB IL,OU:18AF(UC),OU:CC(UC)

Parent Unit ***(command and CP, if asset is geographically separated or deployed)***

4.2. Submitted By. MAJCOMs as required by operations plans and directives, or higher headquarters. Air Force Component Commands (AFCCs), Air Force Component Commands (Forward), DRUs when participating in joint or special operations, and unit commanders.

4.3. Submitted To. All SITREPs will be ACTION addressed to: AFOC WASHINGTON DC// Other addressees are prescribed by MAJCOM and/or theater Commander's direction. INFO address AFEOC FT DETRICK MD// (WHEN ACTIVATED)

4.3.1. Reports originated by Chief of Staff, USAF (CSAF):

4.3.1.1. At DEFCON 5 or 4:

4.3.1.1.1. Action: AIG 933

4.3.1.1.2. MAJCOMs

4.3.1.1.3. Info: AFPC RANDOLPH AFB TX//PRC/-DPWRC//

4.3.1.1.4. Additional addressees, as required/directed

4.3.1.2. At DEFCON 3, 2, or 1:

4.3.1.2.1. Action: AIG 934

4.3.1.2.2. MAJCOMs

4.3.1.2.3. Info: Additional addressees, as required.

4.3.2. Reports originated by MAJCOMs and DRUs:

Action: AFOC WASHINGTON DC//

Info: AFPC RANDOLPH AFB TX//PRC/DPWRC//

Additional addresses, as required/directed

4.3.3. Reports originated by commanders of task forces or special operations and unit level commanders:

Action: Parent Joint Command

MAJCOMs

Info: AFPC RANDOLPH AFB TX //PRC/-DPWRC//

Additional addressees, as required/directed

4.4. Submission Timing. Reports will be submitted daily, or more frequently if required, for the duration of the activity or operation. Unless specified otherwise by Combatant Commander directives, submit reports no later than 0200Z, reflecting data current as of 2359Z.

4.5. Submission Precedence. Submit reports via IMMEDIATE precedence for Automated Digital Network (AUTODIN) or Urgent precedence with Defense Messaging System (DMS) with classification appropriate for the message content. Continue to report during MINIMIZE unless directed otherwise by the implementing authority. This message may be submitted by voice or Global Command Control System (GCCS) when record AUTODIN or DMS transmission is not available.

4.6. Specific Reporting Instructions. The SITREP is a narrative report. It keeps addressees informed and enables higher levels of command to prepare for potential effects of ongoing situations.

4.6.1. Duplicate reporting is not desired; however, information available in another Joint Reporting Structure (JRS) report will be referenced to ensure operational impacts are noted.

4.6.2. Any higher headquarters level in the reporting chain may direct additional reporting requirements. The Air Force Operations Group, in fulfilling the CSAF's Title 10 responsibilities, is authorized to request any necessary additional/amplifying information on past events, current operations, or planned actions. A quick response to requests for information from the AFOC, Air Force Crisis Action Team, or CSAF Presentation Division is required.

4.6.3. During peacetime military support to civil authorities operations and under hostile conditions such as terrorism, comply with **Figure 3.4.** and the daily reporting instruction timeline described in the supported Combatant Command's Execute Order. Include AFNSEP, Ft. McPherson, GA, (**Table 3.4.**, MEA #3) and the AFOC as addressees on the SITREP. At the end of military operations, submit a summary SITREP to AFNSEP 1283 Anderson Way SW, Ft McPherson, GA 30330-1095, AF/XOOO, 1480 AF PENTAGON, WASHINGTON DC 20330-1480 and supported Combatant Com-

mand/J3 via military postal system. The information contained in **Figure 4.1.** should be included in the summary SITREP.

4.7. Report Content. Air Force SITREPs will evaluate significant factors relating primarily to readiness, mobilization personnel, and logistics. Report content should highlight key activities and build on previous reports. Duplicating or including information to fill in the blank is not desirable. Brevity is paramount. The following is a list of subparagraphs from the USMTF formats, and will be used as applicable.

4.7.1. Commander's Own Situation/Disposition/Status of Forces. Includes summary of significant unit mission readiness degradation, current deployments, and projected deployments and requirements.

4.7.2. Situation Overview. A brief overall assessment of the situation, including circumstances or conditions that increase or materially detract from the capability and readiness of forces.

4.7.3. Operations. A brief description and the results of operations carried out during the report period. Also include deviations and variations from previously reported intentions or plans. Include as a minimum: unit, location, aircraft/equipment status (Available/FMC/PMC/NMC), sorties scheduled, sorties flown, specific reasons for sortie cancellations and sorties scheduled for next 24 hours, unit/aircraft rotation plans/status, and any other items required by the AFOC.

4.7.4. Intelligence/Reconnaissance. A brief overview of the situation in terms of operations, order of battle, capabilities, and threat changes. Reference any Spot Intelligence reports submitted in the past 24 hours.

4.7.5. Logistics. A brief description of logistics sustainability by class of supply and/or critical items. Highlight significant deficiencies that are above the commanders capability to overcome in a timely manner.

4.7.6. Communications Connectivity. Report significant outages, equipment deficiencies and incompatibilities.

4.7.7. Personnel. Report factors affecting readiness of forces or units; mobilization status; battle casualties (i.e., killed in action, wounded in action, and missing in action); and the effect of casualties sustained.

4.7.8. Significant Political/Military/or Diplomatic Events. Report events not reported by OPREP-3 PINNACLE or BEELINE but which could result in local, national, or international public reaction; civil unrest or indications of civil defense measures contemplated or implemented; and events affecting the attitudes, emotions, or behavior of the populous that could be used in developing psychological operations campaigns.

4.7.9. Commander's Evaluation. Summary of key points from individual paragraphs. Comments will provide an overall assessment and any individual comments keyed to forces as outlined in approved Execute Order/Deployment Order and Modifications to those orders. The information contained in **Figure 4.1.** should be included in the summary SITREP:

Figure 4.1. Guidance for Commander's Final SITREP.

Commander's assessment of military operations and effectiveness

Photographs and video of military operations

Location and suspected cause of the disaster/emergency

All HQ USAF, Combatant Commanders, and FEMA mission designators assigned

Sources of requests for military assistance to include mailing addresses

Chronological summary of USAF and CAP actions, beginning with employment of forces and throughout relief operations to include type forces, equipment, and supplies used, together with aircraft operations including number and type aircraft, number of sorties, number of passengers and short tons moved, hours flown, and any other items requested by the AFOC.

Highlights of relief operations, outstanding performers, unusual actions or occurrences, or other events of interest for CSAF

Discussion of specific problem areas encountered and actions recommended precluding recurrence in the future

Summary of relief operations expenses requiring reimbursement

Chapter 5

COMMUNICATIONS INSTRUCTIONS REPORTING VITAL INTELLIGENCE SIGHTINGS (CIRVIS)

5.1. Subject and Purpose. This report provides vital information to the security of the United States and Canada which, in the opinion of the observer, requires very urgent defensive action or investigation by the US and or Canadian Armed Forces.

5.2. Reference Materials. NORAD Instruction 10-19.

5.3. Submitted By. Any Air Force personnel.

5.4. Submitted To:

5.4.1. Airborne reports: US or Canadian military or civilian communications facility.

5.4.2. Post-landing reports: Commander, North American Aerospace Defense Command (NORAD), Cheyenne Mt, Colorado, or HQ Northern NORAD Region, North Bay, Ontario, Canada, whichever is more convenient. If landing outside Canadian or US territories, submit reports through the nearest US or Canadian military or diplomatic representative.

5.5. When Submitted. As soon as possible after the intelligence sighting.

5.6. How Submitted. Reports are normally UNCLASSIFIED but handled as For Official Use Only.

5.6.1. Use the most rapid means of transmission available. For airborne reports use the same procedures as for air traffic control. When pilots cannot establish contact with a ground station, make maximum effort to relay the report via other aircraft.

5.6.2. To avoid delays while airborne, repeat the word CIRVIS three times before the message to preempt all other communications (except distress and urgency). If this fails to clear the frequencies, use the International Urgency Signal "PAN" spoken three times. For the ground relay of airborne reports or post-landing reports, use FLASH precedence.

5.6.3. Transmit during MINIMIZE.

5.6.4. Use the ESC C1 designator- Continue reporting, priority.

5.7. Reporting Instructions:

5.7.1. Facilities receiving CIRVIS reports will rapidly process and forward them as prescribed by NORAD Instruction 10-19.

5.7.2. Report all unidentifiable, suspicious, or hostile traffic (land, aerospace, or seaborne) which, because of its nature, course, or actions, considered a threat to the security of the United States or Canada. Such reporting extends the early warning defense system for the United States and Canada. There are five types of CIRVIS reports:

5.7.2.1. Issue initial CIRVIS reports while airborne (or as warranted, upon landing).

5.7.2.2. Issue post-landing CIRVIS reports if airborne reports made.

5.7.2.3. Issue follow-up CIRVIS reports by anyone with additional information about an earlier report (refer to the initial report).

5.7.2.4. Issue cancellation CIRVIS reports once sightings are positively identified as friendly or determined it was erroneously reported.

5.7.2.5. Submit evaluation CIRVIS reports to each addressee of the above CIRVIS reports. Promptly submit evaluation reports to keep all interested parties fully informed.

5.7.3. Report the following specific sightings:

5.7.3.1. Hostile or unidentified aircraft which appears directed against the United States, Canada, or their forces.

5.7.3.2. Missiles.

5.7.3.3. Unidentified flying objects.

5.7.3.4. Hostile or unidentified military surface vessels or submarines.

5.7.3.5. Any other individual surface vessels, submarines, or aircraft of unconventional design engaged in suspicious activity, observed in an unusual location, or on a course which may threaten the United States, Canada, or their forces.

5.7.3.6. Any unexplained or unusual activity which may indicate a possible attack against or through Canada or the United States (includes the presence of any unidentified or suspicious ground parties in remote or sparsely populated areas, including the polar region).

5.7.3.7. Unlisted airfields, facilities, weather stations, or air navigation aids.

5.7.4. Make every effort to document sightings with as many photographs as possible. Send undeveloped film or prints and negatives, with a brief written report and other identifying information to the Director of Naval Intelligence, Department of the Navy, Washington, DC 20305. The Department of the Navy will process the film and return one copy of each print and a roll of new film to the individual.

5.7.5. Use **Figure 5.1.** to gather and report specific sighting details.

Figure 5.1. Communications Instructions Reporting Vital Intelligence Sightings (CIRVIS).

GUIDE FOR CIRVIS REPORTING

The CIRVIS report is a narrative report explaining the sighting. A specific format is not required. Provide as much specific detail as possible to aid decision makers in responding to the sighting. Include the following information if possible along with any other information, which may be significant:

1. CIRVIS report identification.

2. Identification of the object(s) sighted.

a. For identifiable objects, include number and identification of the aircraft, vessel, missile, or individuals seen.

b. For unidentifiable objects, give a description including shape, size (compared to a known object e.g., pea, silver dollar, baseball, basketball, fighter aircraft, or C-5), number and formation, any discernible features or details (e.g., color, trail or exhaust, sound).

c. Include any observed identification (e.g., insignia, lettering, flags).

3. The position of the object. Include the date and time (GMT) of the sighting. This can be indicated by any of the following methods:

a. Latitude and longitude.

b. Over a radio fix.

c. True bearing and distance from a radio fix.

d. Over a well-known or well-defined geographic point.

4. Description of the course of the object:

a. Altitude.

b. Direction of travel.

c. Speed.

d. Description of flight path and maneuvers.

e. What first called attention to the object.

f. Angle or elevation and azimuth when first observed.

g. How long was the object visible.

h. Angle or elevation and azimuth upon disappearance.

i. How did the object disappear.

5. Manner of observation.

a. State how observed: ground-visual, ground-electronic, air-visual, air-electronic. (If electronic, specify system).

b. Were optical aids (telescope, binoculars, etc.) used?

6. Conditions when sighting the object.

a. Location of observer. (Use latitude/longitude, a named geographic landmark, or other logical references.) If the sighting is made while airborne, include type of aircraft, identification number, altitude, heading, speed, and home station.

b. Light conditions (use one of the following terms: night, day, dawn, dusk).

c. Weather conditions (ceiling, visibility, clouds, thunderstorms, temperature, winds, etc.).

7. Interception or identification action taken (if feasible, complying with existing directives).

8. Location, approximate altitude, and general direction of flight of any air traffic or balloon releases in the area which could possibly account for the sighting.

9. Preliminary analysis of the possible cause of the sightings.

10. Existence of physical evidence, such as materials and photographs.

11. Name, organization, and means of contacting the reporting individual.

Chapter 6

AIRCREW/AIRCRAFT LOSS REPORT (LOSREP) (RCS: HAF-XOO(AR)7113)

6.1. Subject and Purpose. The LOSREP provides follow-on information (after an OPREP-3) on the loss of aircrews or aircraft. Submit the LOSREP for both combat and peacetime losses.

6.2. Reference Materials. Not used.

6.3. Submitted By. The unit with the operational or mission control of the lost aircrew and aircraft. (EXCEPTION: When a loss occurs while on temporary duty (TDY) in, or transiting through, an overseas geographical area, the overseas air commander submits the report.)

6.4. Submitted To:

ACTION ADDRESSEES:

CSAF WASHINGTON DC//

AFOC WASHINGTON DC//

MAJCOM Command Center (Area of Operation where loss occurred)

Parent MAJCOM Command Center (Of the aircrew and aircraft)

INFO ADDRESSEES:

AFSA KIRTLAND AFB NM//

AFEOC FT DETRICK MD (When Activated)

AFPC RANDOLPH AFB TX//PRC/DPWCS//

HQ USAF WASHINGTON DC//DPFJ//)

ADDITIONAL ADDRESSEES AS REQUIRED

6.5. When Submitted:

6.5.1. Transmit the initial LOSREP when an aircraft is determined to be damaged beyond repair or not later than three hours after the initial OPREP-3 reporting the loss.

6.5.2. Submit follow-on reports as additional information becomes available or if the status of a loss changes.

6.5.3. Conclude reporting with a final LOSREP summarizing all available information.

6.6. How Submitted:

6.6.1. Classify according to content, using a minimum of SECRET for combat losses.

6.6.2. Note the method of transmission is: Automatic Digital Network (AUTODIN), Defense Message System (DMS), or Defense Digital Network (DDN).

6.6.3. Use the following Precedence for the type of report indicated:

6.6.3.1. Initial report: IMMEDIATE.

6.6.3.2. Follow-on reports: PRIORITY.

6.6.4. Transmit during MINIMIZE.

6.6.5. Use the ESC C1 designator - Continue reporting, priority.

6.7. Reporting Instructions:

6.7.1. Report the initial loss with an OPREP-3 Event/Incident Report.

6.7.2. Use GENADMIN format in AFPAM 10-709 V1CD, providing information contained in **Figure 6.1.** and **Figure 6.2.**

6.7.3. Indicate type of loss (i.e., combat, operational, or training).

6.7.4. Reference the applicable OPREP-3 in the initial and follow-up LOSREPs.

6.7.5. Reference the original LOSREP in follow-on reports.

6.7.6. The LOSREP is an operational report, separate from the safety investigation reports of AFI 91-204, Investigating and Reporting Mishaps.

Figure 6.1. LOSREP Details.

Information for Aircrew/Aircraft Loss Report (LOSREP)

A. Identify report type (initial, follow-on, or final).

B. Type loss (operational, combat, or training).

C. Aircraft identification:

C1. Model, design, and series (Report block numbers for F-16 aircraft).

C2. Serial number.

C3. Mission number.

C4. Call sign

C5. Operational base.

C6. Aircraft assignment (command, numbered air force, wing, squadron).

C7. Configuration.

C8. Aircraft damage assessment.

C9. Engine type.

C10. Engine cycles and aircraft total flight time.

C11. Recent MX.

C12. Engine damage assessment.

D. Time and location of loss. (GMT. Indicate location by latitude and longitude:

D1. Time and location when battle damage occurred (if applicable).

D2. Time and location when aircraft was downed, lost, or crashed.

D3. Coordinates and terrain.

D4. Training area range (Restricted area or MOA).

D5. Time over target (operational, combat, or training mission) if applicable.

E. Aircrew identification and status for each crewmember:

E1. Number of crewmembers / Number of passengers

E2. Name and crew position.

E3. Rank.

E4. SSN.

E5. Organization.

E6. Station. (Home and deployed base, if applicable.)

E7. Status. (Recovered, DUSTWUN, missing, ill, injured, or fatality.)

E8. Number of months, combat missions flown, in the combat zone.

E9. Pilot #1: Total flight time / Total flight time in mishap ACFT type / The 30/60/90-day flight hour totals.

E10. Pilot #1 Qualification (SP, FP, P, IP, EP, etc.).

E11. Pilot #2: Total flight time / Total flight time in mishap ACFT type / The 30/60/90-day flight hour totals.

E12. Pilot #2 Qualification (SP, FP, P, IP, EP, etc.).

F. Mission and target information:

F1. Type mission (close air support, strike, armed reconnaissance, etc.).

F2. Type target. If under Forward Air Controller (FAC) control, include FAC call sign.

F3. Target location by latitude and longitude.

F4. Target area weather, day or night. Include weather where aircraft was hit, if not over the target. If a night loss, state whether or not attack was made under flare light.

F5. Target area defenses. (Report actual defenses encountered.)

F6. Electronic warfare (EW) environment in target area.

F7. Formation / Position in formation (position in flight of aircraft and number of aircraft in flight; e.g., number 3 in flight of 4).

F8. Type of maneuvers at mishap occurrence.

F9. Bail-out altitude (Above ground level).

F10. Attempts to restart (Total numbers).

G. Tactics:

G1. Cause of loss (bird strike, aircraft malfunction, ground fire, missiles, etc.).

G2. Altitude above ground level when problem occurred.

G3. Aircraft attitude when problem occurred.

G4. Speed when problem occurred.

G5. Basic maneuver or type weapons delivered to include dive angle. Report pass number when problem occurred and previous passes on same target by other aircraft of same flight, or within previous 30 minutes by any aircraft.

G6. Effect of target area defense on tactics.

G7. Effect of target area weather on tactics.

G8. Effect of rules of engagement on tactics.

G9. Number and type weapons carried when problem occurred. Include number and type ECM pods carried and their status (operative or inoperative).

G10. Disposition of ordnance. Type ordnance being delivered when problem occurred, ordnance jettisoned, retained, etc.

G11. Relevant communications from crewmembers not recovered or from others in the area.

H. Rescue information:

H1. Ejection and chute information.

H2. Environment at rescue site (terrain, enemy activity, etc.).

H3. Agency directing search and rescue (SAR).

H4. SAR Forces/Unit

H5. Extent of SAR effort.

H6. Date and time (GMT) of successful SAR effort and Service accomplishing recovery.

H7. When and why SAR efforts terminated.

I. Weather.

I1. WX-Precipitation

I2. Ceiling / Cloud tops / Visibility

I3. Winds.

J. Crash Site.

J1. Collateral damage (Civilian/DoD).

J2. Site security / Unit securing the site.

K. Safety.

K1. Interim Safety Board President (Rank, full name, and duty title).

K2. Chief of Inspection Board (if applicable).

K3. Safety officer POC/DSN numbers

L. Remarks. Include a brief narrative or description of mishap and any other essential information not contained in report.

Figure 6.2. Sample LOSREP.

SAMPLE LOSREP

(CLASSIFICATION) JOPREP JIFFY
MSGID/GENADMIN/1 FW/006//
SUBJ/LOSREP//
REF/A/OPREP-3P/1 FW/021840Z APR 01//
NARR/

A. INITIAL LOSREP.

B. COMBAT LOSS.

C. AIRCRAFT IDENTIFICATION.
C1. F15C.
C2. 85-0130.
C3. RF449G.
C4. WACO 41.
C5. DHAHRAN AIR BASE, SA.
C6. CENTAF, NA, 4404 CW, 71 FS.
C7. RJ26
C8. DESTROYED
C9. GE-100
C10. 3/600
C11. 15 JAN 01
C12. DESTROYED

D. TIME/LOCATION OF LOSS
D1. 021805Z APR 01 AT 29-00N 48-15W
D2. 021808Z APR 01 AT 28-40N 48-00W.
D3. 102.5N 350W/MOUNTIANS

D4. RESTRICTED AREA

D5. 021803Z APR 01.

E. AIRCREW IDENTIFICATION/STATUS

E1. 1/0

E2. DOE, JOHN J./AIRCRAFT COMMANDER.

E3. MAJOR.

E4. 123-45-6789FR.

E5. 71 FS.

E6. LANGLEY AIR FORCE BASE.

E7. RECOVERED, UNINJURED.

E8. 3 MONTHS/52 MISSIONS.

E9. 1000 / 700 / 15/32/47

E10. IP

E11. N/A

E12. N/A

F. MISSION/TARGET INFORMATION.

Fl. ARMED RECONNAISSANCE.

F2. COASTAL FREIGHTER - NOT UNDER FAC CONTROL.

F3. 29-30N 48-20W.

F4. SCATTERED CLOUDS AT 5000FT - 12 MILES VISIBILITY. NIGHT - FLARES NOT USED.

F5. AUTOMATIC WEAPONS/37MM CANNON ON BOARD FREIGHTER.

F6. NONE.

F7. NR 1 IN FLIGHT OF 4.

F8. SPLIT-S

F9. 1500 FT

F10. 0

G. TACTICS.

Gl. PROBABLE AUTOMATIC WEAPONS FIRE. HITS IN ENGINE AREA CAUSED FLAMEOUT APPROX 3 MINUTES AFTER HITS.

G2. APPROX 2000 FT.

G3. LEFT CLIMBING TURN.

G4. 450K.

G5. RECOVERING FROM STRAFING RUN AT 20 DEGREE DIVE ANGLE, PASS NR 2, NO PREVIOUS PASSES ON TARGET.

G6. NONE.

G7. NONE.

G8. NONE.

G9. 2,000 ROUNDS 20MM. NO ECM PODS.

G10. REMAINING ROUNDS CRASHED WITH AIRCRAFT

G11. N/A

H. RESCUE INFORMATION.

H1 GOOD EJECTION AND CHUTE.

H2. OPEN SEA -NO ENEMY ACTIVITY.

H3. CROWN AIRBORNE RESCUE COMMAND POST.

H4. 77RQS

H5. 1 MH-60 HELICOPTER FOR RECOVERY, 4 F-15 (CHICAGO FLT), FOR RESCAP.

H6. RECOVERY MADE AT 021838Z APR 92 BY USAF MH-60.

H7. N/A.

I. WEATHER.

I1. NONE

I2. SCT 10 OVC 1.5 MILES

I3. 280/10

J. CRASH SITE.

J1. NONE

J2. 43AEF/SF

K. Safety.

K1. Col John Doe 43AEF/CV

K2. N/A

K3. Capt Jeff Doe/ DSN 555-1452

L. REMARKS. WHILE RECONNING TARGET, PILOT FELT THUMP UNDER AFT SECTION. NOTICED DROP IN HYD PRESSURE. FIRE WARNING LIGHT CAME ON. SMOKE IN COCKPIT FORCED EJECTION.//
DECLAS/X4//

PART 3

OPERATIONAL SUPPORT MONITORING REPORTS

Chapter 7

ITEMS OF SPECIAL INTEREST REPORT (RCS: HAF-IL (AR)7124)

7.1. Subject and Purpose. Items of Special Interest Report provides each headquarters, command, supporting agency, and base a means to manually report inventory and consumption data on special interest logistics items when they can not use automated systems. This report is for short-term contingencies, emergencies, or exercises. Use the Combat Supplies Management System for long-term reporting.

7.2. Reference Materials. Not used.

7.3. Submitted By. See **Table 7.1.**

7.4. Submitted To. See **Table 7.1.**

7.5. When Submitted. As directed by HQ USAF/ILGC or AF CAT/A-4. MAJCOMs and NAFs may implement this report to support a contingency or exercise. Notify HQ USAF/ILGC upon implementation.

NOTE: Be prepared to change items reported and item designations if HQ USAF/ILGC or AF CAT/A-4 implements Items of Special Interest Report. The headquarters, which initiates the report, will terminate it.

7.6. How Submitted:

7.6.1. Transmit reports via AUTODIN or DSN. The report format, with base and item designator and corresponding columns, permits nonsecure telephone communications as a last resort. Do not refer to bases or items by name.

7.6.2. Note that HQ USAF/ILGC or AF CAT/A-4 will provide implementing instructions based on contingency and/or exercise requirements.

7.6.3. Transmit during MINIMIZE.

7.6.4. Use GENADMIN message format according to AFPAM 10-709, Volume 1.

7.6.5. Use the ESC C1 designator - Continue reporting, priority.

7.7. Reporting Instructions.

7.7.1. Implementing instructions must state the following:

7.7.1.1. Reporting commands and agencies.

7.7.1.2. Report recipients.

7.7.1.3. Reporting method.

7.7.1.4. Report classification.

7.7.1.5. Base designator (numerical designator assigned by ILGC or AF CAT/A-4).

7.7.1.6. Items reported (ILGC or AF CAT/A-4 assigned item designator).

7.7.1.7. Report timing.

7.7.1.8. How often to submit the report.

7.7.1.9. As of time.

7.7.1.10. Report not later than time.

7.7.2. Use six columns for this report. Designated columns as follows:

7.7.2.1. A, Beginning balance.

7.7.2.2. B, Receipts.

7.7.2.3. C, Expenditures (consumed).

7.7.2.4. D, Shipped.

7.7.2.5. E, Ending balance.

7.7.2.6. F, Remarks.

7.7.3. Inform HQ USAF/ILGC or AF CAT/A-4 at once of any actual or suspected item designator compromise.

Table 7.1. Items Of Special Interest Reporting Guidance.

Submitted By:	Submitted To:	When Submitted:	Actions:
Unit Commanders	Intermediate Commands//ILGS//	When directed	
Intermediate Commanders	Parent MAJCOMs//ILGS//		Submit consolidated report
MAJCOMs	HQ USAF WASHINGTON DC// ILGC/ILGP//		
CONUS NORAD Region (CONR) Units	1 AF TYNDALL AFB FL//ILX/ ILMW//Info: Sector		See Oplan 3000 Series
CONR Battle Staffs	HQ ACC LANGLEY AFB VA// ILGS//		
HQ ACC	Action: HQ USAF WASHINGTON DC//ILGC//Info: NORAD PETERSON AFB//CO//J4//Info: 1 AF TYNDALL AFB FL// ILMW//		Submit consolidated reports
NORAD Units deployed to Canadian region (CANR)	1 AF TYNDALL AFB FL//ILX/ ILMW//Info: Sector and Home Station	Before Oplan 3000 execution	
NORAD Units deployed to Canadian region (CANR)	HQ ACC LANGLEY AFB VA// ILXX//Info: 1 AF Tyndall AFB FL//ILX/ ILMW//Info: CANR and HOME STATION	After Oplan 3000 execution	
NORAD Units Deployed to Alaskan Region (ANR)	Parent Command//ILXX//Info: 1 AF Tyndall AFB FL/ /ILX/ ILMW//	Before Oplan 3000 execution	
	11 AF Elmendorf AFB AK//ILXX//	After Oplan 3000 execution	

Chapter 8

BULK PETROLEUM CONTINGENCY REPORT (REPOL) (RCS: NOT REQUIRED)
(HQ USAF/ILGP POC: DSN: 227-2369)

8.1. Subject and Purpose. This report provides the Joint Staff, Military Services, and Defense Energy Support Center (DESC) with summary information on bulk petroleum inventories, damage assessment for bulk petroleum distribution systems, and other strategic information pertaining to bulk petroleum support posture.

8.2. Reference Materials. CJCSM 3150.14A, Joint Reporting Structure (JRS) - Logistics, Department of Defense Manual 4140.25-M, DOD Management of Bulk Petroleum Products, Natural Gas, and Coal, Volume II, and AFI 23-201, Fuels Management.

8.3. Submitted By:

8.3.1. The Joint Petroleum Offices (JPOS) in US Atlantic Command (USACOM), US European Command (USEUCOM), US Pacific (USPACOM), US Southern Command (USSOUTHCOM), and US Central Command (USCENTCOM).

8.3.2. The Department of the Air Force, or its designee, will submit REPOL reports on essential CONUS base petroleum facilities when requested by the Joint Staff.

8.3.3. DESC will be responsible for submitting REPOL reports for stocks reported by CONUS Defense Fuel Regions.

8.4. Submitted To. The address indicator group (AIG) 935.

8.5. When Submitted.

8.5.1. When directed by the Joint Staff.

8.5.2. When considered appropriate by reporting commanders.

8.5.3. Once reporting begins, REPOL will be forwarded every 48 hours unless otherwise directed by the Joint Staff.

8.6. How Submitted.

8.6.1. Classify according to content.

8.6.2. Transmit by message, classified e-mail, or FAX.

8.6.3. Use IMMEDIATE precedence.

8.6.4. Transmit during MINIMIZE.

8.7. Reporting Instructions. CJCSM 3150.14A contains additional information.

Chapter 9

LOGISTICS FEASIBILITY ANALYSIS CAPABILITY (LOGFAC) (RCS: HAF-ILX(A)8001)

9.1. Subject and Purpose. Provides data on war consumables (munitions; tanks, racks, adapters, and pylons (TRAP); chaff; guns and gun barrels; etc.) necessary for calculating wartime requirements and to answer "what if" questions on the support of forces during crisis or planning situations.

9.2. Reference Materials: LOGFAC End Users Manual

9.3. Submitted By: MAJCOMs

9.4. Submitted To:

Action: HQ ACC LANGLEY AFB VA//LGXW//

Info:HQ USAF WASHINGTON DC//ILGV//

9.5. When Submitted. Submit changes as they occur. Review and update files annually according to table 11.1

9.6. How Submitted:

9.6.1. Classify according to content.

9.6.2. Transmit using GCCS File Transfer Protocol (FTP).

9.7. Reporting Instructions. Transmit during MINIMIZE.

Table 9.1. LOGFAC Report Submission Matrix.

Send Report File	MAJCOM TO ACC	ACC TO HQ USAF
WARCONFAC	22 July	18 July
BASX	15 March	17 March
DODX	15 April	17 April
Base Pseudo Code	N/A	17 March
PARTS	28 June	30 June
WCDO	28 June	30 June
Create Report File	HQ USAF/XOXW	HQ USAF TO MAJCOM
MISP	15 March	17 March
Create Report File	HQ AFMC/XP-AO	HQ AFMC to MAJCOM
AFMC EQUIPMENT	15 March	17 March

Chapter 10

MEDICAL REPORT FOR EMERGENCIES, DISASTERS AND CONTINGENCIES (MEDRED-C) (RCS: HAF-SGH(AR)8602)

10.1. Subject and Purpose. Provides information on USAF Medical Service units' operational readiness status, availability, and or patient care activities for units alerted for contingency operations (actual, exercise, or simulation). Reports apply to medical units influenced by unusual occurrences (e.g., natural disasters or other emergencies).

10.2. References Material. AFI 41-106, *Medical Readiness Planning and Training*.

10.3. Submitted By. Medical units (including component medical commanders) with or without air transportable clinic equipment packages.

10.4. Submitted To:

ACTION ADDRESSEES:

Unit's Parent MAJCOM//SG/CAT//

Gaining MAJCOM// SG/CAT//

INFORMATION ADDRESSEES:

HQ USAF WASHINGTON DC//SGXR//

HQ WASHINGTON DC//MPRC//

AFEOC FT DETRICK //SG//

MAJCOM Alternate HQ

Other addressees as determined by parent and/or gaining MAJCOM contingency reporting

10.5. When Submitted:

10.5.1. Section A (Status Change) (See figure 12.1.).

10.5.1.1. Immediately, but not later than 2 hours after receiving an alert order, a declaration of change in DEFCON, or a subsequent change in alert status.

10.5.1.2. As necessary, to provide a status report on completed actions under a previously declared stage of alert.

10.5.1.3. As directed, by higher headquarters or as dictated by actions required by a particular stage of alert.

10.5.1.4. When a natural disaster or other emergency (e.g., tornado, terrorist bombing, civil disturbance, fire) affects a medical unit's normal operations.

10.5.2. Section B (Deployment). The unit's parent fixed facility submits the report after deployment of a mobility unit or asset. Units without mobility missions do not submit Section B.

10.5.3. Section C (Employment Status):

10.5.3.1. Once operational at employment location.

10.5.3.2. Daily as of 2359 local.

10.5.3.3. Upon a change of 25 percent in any element of the original report.

10.5.3.4. Update status when appropriate or as required. If the medical unit comes under the influence of an unusual occurrence such as a natural disaster, fire, or bomb explosion. Continue reporting daily until higher headquarters directs.

10.6. How Submitted:

10.6.1. Classify according to content. Mark unclassified reports "FOR OFFICIAL USE ONLY" and transmit Encrypt for Transmission Only (E F T O).

10.6.2. Transmit via AUTODIN.

10.6.3. Transmit during MINIMIZE.

10.6.4. Use the ESC C1 designator - Continue reporting, priority.

10.7. Reporting Instructions. Report each item as a separate line.

Figure 10.1. MEDRED-C Details.

GUIDE FOR MEDRED-C REPORTING

Section A--(Status Change Section)

1. Line A1: Nature and effective date and time of status change.

2. Line A2: Number, name, and location of parent fixed facility and geographical location from which the alerted unit, flight, or element will deploy.

3. Line A3: Identity of facility alerted and/or unit type code (UTC) alerted for deployment.

4. Line A4: Planned employment location and estimated time of arrival (ETA).

5. Line A5: Identification of appropriate OPLAN, disaster or Contingency Plan (CONPLAN), or operation name.

6. Line A6: Narrative Remarks. Provide as complete a description of the situation and mission to be per-formed as possible.

Example: Section A--Report

(CLASSIFICATION)/JOPREP JIFFY/OPERATION (OR EXERCISE) NAME

SUBJ: MEDRED-C, SECTION A REPORT

A1. DEPLOYMENT ALERT EFFECTIVE 051500Z APR 92.

A2.

A2. 59 MW, LACKLAND AFB TX

A3.

A3. EMEDS BASIC: UTCS FFMFS, FFGL2, FFGL3, FFEP1,FFEP2, FFDAB, FFEP6

A4. RAF MILDENHALL, UK, ETA: 081200Z APR 92.

A5. USAFE OPLAN 100-75, EAST ANGLIA EARTHQUAKE.

A6. MISSION TO PROVIDE MEDICAL ASSISTANCE TO CASUALTIES IN DISASTER AREA.

Section B--(Deployment Section)

1. Line B1: Number, name, and location of parent fixed facility and geographical location from which the alerted unit, flight, or element was deployed.

2. Line B2: Identify of unit and UTCs deployed.

3. Line B3: Planned employment location of deploying unit and ETA.

4. Line B4: Identification of OPLAN, CONPLAN, disaster plan, or operation name.

6. Line B6: Narrative Remarks. Make a general assessment of the situation including any deviation from information reported in previous messages or in the normal composition or size of deployed element.

Identify anticipated limiting factors.

Example: Section B--Report

(CLASSIFICATION)/JOPREP JIFFY/OPERATION (OR EXERCISE) NAME

SUBJ: MEDRED-C, SECTION B REPORT

B1. 59 MW, LACKLAND AFB TX

B2. EMEDS BASIC: UTCS FFMFS, FFGL2, FFGL3, FFEP1,FFEP2, FFDAB, FFEP6

B3. RAF MILDENHALL, UK, ETA: 081200Z APR 92.

B4. USAFE 100-75, EAST ANGLIA EARTHQUAKE.

B5. UNIT DEPLOYED 071300Z APR 92.

B6. UNIT TO SUPPORT EAST ANGLIA EARTHQUAKE VICTIMS. UNIT DEPLOYED SHORT TWO AFSC 90250s AND ONE AFSC 9736. HAVE REQUESTED PERSONNEL TO COVER SHORT-FALLS THROUGH PERSONNEL CHANNELS.

Section C--(Employment Status and Workload Section)

1. Line C1: Identity and type of unit.

2. Line C2: Report the exact employment location giving the name of the town, military site, state, country, etc.. If not known, indicate distance and direction from nearest town or city.

3. Line C3: Report the time (GMT) and the date the unit attained operational capability.

4. Line C4: Enter total number of physicians present for duty. Enter a slash (/) followed by the total of other medical personnel present for duty.

5. Line C5: Patient Workload Data - Since Last Report. Enter numbers and slashes, as indicated below based on the type of facility:

a. For Second Echelon Medical Treatment Units (2E), Squadron Medical Elements with or without Air Transportable Clinics (ATC), and Clinics (including Residual Medical Clinics): Number returned to duty (RTD), transferred, or expired since last report followed by a double slash (//) and cumulative totals for each category to date. Use a single slash (/) between each category: Example: Medical unit workload was 10 patients RTD/3 patients transferred/2 expired//20 RTD total/34 total transferred/5 total expired. The entry would appear as: *C5. 10/3/2//20/34/5.*

b. For Contingency Hospitals, CONUS Casualty Reception Hospitals (CRH), Air Transportable Hospitals (ATH), Air Force Theater Hospitals (AFTH), Convalescent Care Centers and CONUS Hospitals with expansion bed missions: Beds avail-able, beds Occupied, number admitted, returned to duty, transferred, or expired since last report followed by a double slash (//) Patients Admitted, Returned to Duty, Transferred, and Expired to date. Use single slash (/) between each category. Example: Medical unit had 11

beds available/29 beds occupied/12 patients admitted/48 patients RTD/0 patients transferred/8 patients expired//35 total admissions to date/84 patients total RTD/20 total patients transfers/23total patients expired. The entry would appear as: *C5. 11/29/12/48/0/8//35/84/20/23.* transferred-in//45 total transfers-out/215 total transfers-in. The entry would appear as: *C5. 250/98/20/60//45/215.*

6. Line C6: Patient Evacuation Summary. For aeromedical staging units, medical facilities operating holding beds for aeromedical evacuation, and aeromedical evacuation control centers (AECC) only. All others will indicate N/A.

a. Evacuated within theater and evacuated to CONUS since last report. Each category is broken down into litter and ambulatory figures using a single slash (/). Use a semi-colon (;) to separate the categories of evacuated within theater from evacuated to CONUS and follow with a double slash (//). Following the (//) provide cumulative figures for each category to date. Example: Medical unit reports 100 litter/500 ambulatory patients evacuated within theater; 98 litter/600 ambulatory patients evacuated to CONUS// 198 total litter/900 total ambulatory patients evacuated within theater; 500 total litter/1000 total ambulatory patients evacuated to CONUS. The entry would appear as:
C6A. 100/500; 98/600//198/900; 500/1000.

b. Awaiting evacuation within theater and awaiting evacuation to CONUS since last report. Each category is broken down into litter and ambulatory figures using a single slash (/). Use a semi-colon (;) to separate awaiting evacuation within theater from awaiting evacuation to CONUS. Example: Medical unit reports 230 patients awaiting evacuation within theater, (175litter/55 ambulatory); 145 patients awaiting evacuation to CONUS (120 litter/25 ambulatory). The entry would appear as: *C6B. 175/55; 120/25.*

7. Line C7: Medical Materiel Data. Report only War Reserve Materiel (WRM) stocks (by WRM alphabetical code) that have changed in materiel capability since previous submission of RCS: HAF-SG(SA)7131, WRM Medical Stock Status Report. Use project codes authorized by AFM 300-4, Volume III, ADE ME-178-1X. Follow each line entry by a numerical index from 0 to 100 to denote the percentage of materiel operationally ready.

8. Line C8: Facilities Status. Using a numerical index from 0 to 100, enter a percentage figure which represents usability of the facility. Consider loss of utilities, as well as physical plant.

9. Line C9: Narrative Remarks. Include:

a. Commander’s assessment of significant operational constraints.

b. Limiting factors which adversely affect mission accomplishment.

c. Include Date Time Group of messages/requests generated to effect emergency actions such as replacement of personnel, materiel resupply, and blood resupply.

10. Line C10: Use only to indicate a final report.

Example: Section C--Report

(CLASSIFICATION)/JOPREP JIFFY/OPERATION (OR EXERCISE) NAME

SUBJ: MEDRED-C, SECTION C REPORT

C1. 320th AIR EXPEDITIONARY GROUP, MEDICAL FLIGHT

C2. ESKAN VILLAGE, RIYADH, KINGDOM OF SAUDI ARABIA

C3. OBTAINED OPERATIONAL CAPABILITY 0800 GMT ON 8 DEC 00.

C4. 1/25 (ONE BOARD CERTIFIED EMERGENCY MEDICINE PHYSICIAN AND ONE PHYSICIAN ASSISTANT - IN ADDITION ONE AIR FORCE DENTAL OFFICER IS ASSIGNED). CURRENTLY AUGMENTING THE 320 AEG/EMF ARE ONE US ARMY PHYSICIAN, ONE US ARMY PHYSICIAN ASSISTANT, AND ONE US ARMY DENTAL OFFICER.

C5. 93/0/0//510/0/0 CUMULATIVE DATA IS FROM 6 DEC 00 THROUGH 9 JAN 01. WEEKLY DATA IS FROM 3 JAN 01 THROUGH 9 JAN 01

C6. N/A (*Only for Aeromedical evacuation units, e.g. ASF, facilities with holding beds for AE, etc.)*

C7. 66 DOSES OF ANTHRAX

C8. 100

C9. NARRATIVE REMARKS:

C10. (Use only to indicate a final report)

10.8. Waivers. Waiver authority to change format or combined MEDRED-C data is an overall (combined) wing/group Situational Report (SITREP) is units MAJCOM. If waiver is granted for MEDRED-C data to be combined in the wing/group SITREP, all addressees listed in 12.4. must be forwarded a copy.

Chapter 11 (Added-AMC)

HURRICANE CONDITION (HURCON) REPORTING

11.1. (Added-AMC) Hurricane Condition (HURCON). The term "hurricane" is a regional specific name for a strong tropical cyclone. Once the tropical cyclone reaches wind speeds of 74 mph, it is called a "hurricane"; occurs in the regions of the North Atlantic Ocean, the Northeast Pacific Ocean east of the dateline, or the South Pacific Ocean east of 160E.

11.2. (Added-AMC) HURCON Levels:

11.2.1. (Added-AMC) HURCON IV. Issued 72 hours in advance of the earliest possible arrival of 50-knot (58-mph) winds.

11.2.2. (Added-AMC) HURCON III. Issued 48 hours in advance of the earliest possible arrival of 50-knot winds.

11.2.3. (Added-AMC) HURCON II. Issued 24 hours in advance of the earliest possible arrival of 50-knot winds.

11.2.4. (Added-AMC) HURCON I. Issued 12 hours in advance of the earliest possible arrival of 50-knot winds.

11.3. (Added-AMC) Reports. Submit the following minimum information for each individual report:

11.3.1. (Added-AMC) HURCON Change – Hurricane data (i.e., speed, distance, projected course, etc); the HURCON status.

11.3.2. (Added-AMC) Evacuation Contemplation – The time contemplation was made; a time frame when a decision will be made to evacuate; the HURCON status; tentative evacuation plan.

11.3.3. (Added-AMC) Evacuation Decision – The time the decision was made; time when evacuation will begin; the HURCON status; any updates or reference to the evacuation plan.

11.3.4. (Added-AMC) Evacuation Started – The time evacuation began; the HURCON status; any updates or references to the evacuation plan.

11.3.5. (Added-AMC) Evacuation Complete – Report the time when all aircraft are at the designated refuge base(s); any updates as required.

11.3.6. (Added-AMC) Aircraft Reconstitution – Report the time when all aircraft have returned to home station.

11.4. (Added-AMC) Consolidation of Reports. Merging of HURCON reports is permissible when events outpace the decision process (i.e., A unit experiences a HURCON change and simultaneously contemplates evacuation; submit an Evacuation Contemplation report and include the HURCON change). If there is time between stages, 4 hours or more, submit reports for the required stages. Do not delay reporting in order to submit consolidated reports. All HURCON reporting is done via the OPREP-BEELINE, IAW AFI 10-206.

11.5. (Added-AMC) Evacuation Plans. As a minimum, include the following information when reporting evacuation plans:

11.5.1. (Added-AMC) Report all categories by aircraft type. Sum of all category totals should equal the number assigned.

11.5.2. (Added-AMC) The number of aircraft assigned to the unit, hangered, and in depot maintenance.

11.5.3. (Added-AMC) The number of aircraft off station and their intentions during the storm.

11.5.4. (Added-AMC) The number of aircraft to evacuate and their projected refuge base(s), to include transit aircraft on the base. Include any deviations from current evacuation plan.

RONALD E. KEYS, Lt General, USAF
DCS/Air and Space Operations

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFPD 10-2, Readiness

INSTRUCTIONS

AFI 10-201, *Status of Resources and Training System (SORTS)*

AFI 10-401, *Operation Plan and Concept Plan Development and Implementation*

AFI 10-802, *Military Support to Civil Authority*

AFI 10-803, *Military Support to Civil Authorities*

AFI 16-701, *Special Access Programs*

AFI 21-102, *Depot Maintenance Management*

AFI 23-201, *Fuels Management*

AFI 25-101, *War Reserve Material (WRM) Program, Guidance and Procedures*

AFI 31-401, *Information Security Program Management*

AFI 32-4001, *Disaster Preparedness Planning and Operations*

AFI 37-124, *Management and Control of Information Reports Requirements*

AFI 41-106, *Medical Readiness Planning and Training*

AFI 91-204, *Investigating and Reporting Mishaps*

JOINT ARMY, NAVY, AIR FORCE PUBLICATION

MIL-STD 6040/CJCSM 6120.05/JIEO/Circ 9152

AFPAM 10-709

Abbreviations and Acronyms

ACC—Air Combat Command

AFEOC—Air Force Emergency Operations Center

AFMC—Air Force Materiel Command

AFNSEP—Air Force National Security Emergency Preparedness

AFOREPS—Air Force Operational Reporting System

AFOC—Air Force Operations Center

AFRC—Air Force Reserve Command

AFSA—Air Force Safety Agency

AMC—Air Mobility Command

AMREP—Aircraft/Missile Maintenance Compression Report

ANG—Air National Guard

AOR—Area of Responsibility

ARC—Air Reserve Component

AUTODIN—Automated Digital Network

CAP—Civil Air Patrol

CAT—Crisis Action Team

CHOP—Change of Operational Control

CJCSM—Chairman, Joint Chiefs of Staff Manual

CMSAF—Chief Master Sergeant of the Air Force

CONPlan—Concept Plan

CONR—CONUS NORAD Region

CONUS—Continental United States

COOP—Continuity of Operations

CPX—Command Post Exercise

CSAF—Chief of Staff, USAF

DAF—Department of the Air Force

DBOF-T—Defense Budget Operating Fund Transportation

DCAPES—Deliberate Crisis Action Planning and Execution Segment

DEFCON—Defense Readiness Condition

DIN—Disaster Identification Number

DoD—Department of Defense

DRU—Direct Reporting Unit

DUSTWUN—Duty Status Whereabouts Unknown

ESC—Emergency Status Codes

FPCON—Force Protection Condition

FOA—Field Operating Agency

GCCS—Global Command Control System

GENADMIN—General Administration

GENTEXT—General Text

GO—General Officer

INFOCON—Information Condition

JANAP—Joint Army, Navy, Air Force Publication

JCS—Joint Chiefs of Staff

JOPREP JIFFY—Flagword identifying electrically transmitted command post to command post messages

LERTCON—Alert Condition

LOGDET—Logistics Force Packaging Subsystem

LOGMOD—Logistics Module Major Command (M), Base Level (B)

LOSREP—Aircrew/Aircraft Loss Report

LRC—Logistics Readiness Center

MAJCOM—Major Command

MANFOR—Manpower Force Packaging Subsystem

MANPER—Manpower and Personnel System, MANPERH/F (HQ USAF), M (MAJCOM), I (INTERMEDIATE), B (BASE)

MD—Mission Designator

MEDREDC—Medical Report for Emergencies, Disasters, and Contingencies

MPF—Military Personnel Flight

MPRC—Manpower and Personnel Readiness Center

NAF—Numbered Air Force

NMCC—National Military Command Center

NSN—National Stock Number

OPLAN—Operation Plan

OPREP3—Operational Event/Incident Report

RCS—Reports Control Symbol

REPOL—Bulk Petroleum Contingency Report

SAP—Special Access Programs

SITREP—Commander's Situation Report

SORTS—Status of Resources and Training System

SSN—Social Security Number

SSO—Special Security Office

TEMPEST RAPID—Employment of Military Resources in Natural Disaster Emergencies within CONUS, Puerto Rico, Virgin Islands, PACAF AOR, Alaska, and Hawaii

TDY—Temporary Duty

UTC—Unit Type Code

Attachment 1 (AMC)

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFSSI 5021, *Time Compliance Network Order Management, Vulnerability, and Incident Reporting*

Abbreviations and Acronyms

EMTF—Expeditionary Mobility Task Force